

AYSGARTH & DISTRICT PARISH COUNCIL

Minutes of the Annual General Meeting of the Parish Council held on 26th May 2022 At Aysgarth Institute at 7.30pm

Present: Parish Cllrs: John Dinsdale (Chair), Linda Cooper, Rob Cromey-Hawke, Chris Parker, Alison Sayer, Robert Walker, Sandra Wilman, Peter Windle, David Wood

District Councillor: Yvonne Peacock

In Attendance: Mrs F Cartwright - Parish Clerk
Mrs P Pointon - Website Administrator/Press Release

Members of the public: 1

Cllrs Rob Cromey-Hawke and Chris Parker were welcomed to the meeting.

1. Election of Chairman and Vice Chairman

Cllr Cooper nominated John Dinsdale for the position of Chairman, Cllr Windle seconded. Cllr Dinsdale signed the Declaration of Acceptance Form, witnessed by the Clerk. Cllr Sayer nominated Robert Walker for the position of Vice Chairman, Cllr Wilman seconded.

2. Consideration of Apologies for Absence - Apologies were given and accepted from Cllr Jones.

3. Minutes of Parish Council meeting held on - The minutes of the Meeting held on 31st March 2022 were approved as a true and correct record.

4. Declaration of interest - Cllr Cooper declared an interest in item # 10 Planning.

5. Parish Election - 05.05.22

Co-option of Parish Councillor Aysgarth - The Clerk had advertised the Co-option and had not received any enquiries. Cllr Walker proposed and Cllr Windle seconded David Wood. Resolved unanimously. The Declaration of Acceptance of Office, Notification by Member of a Pecuniary & Other Interests were provided to the Clerk who signed as appropriate.

The Declaration of Acceptance of Office, Notification by Member of a Pecuniary & Other Interests and Candidate spending Return & Declaration Forms were provided to the Clerk who signed as appropriate.

Action - Clerk to e mail to Election Team at RDC by 02.06.22.

The Parish Council expressed thanks to Councillors Brian McGregor and Tim Freer for their services to the Aysgarth & District Parish Council.

6. Appointment of Cllrs to the following Committees:

Upper Dales Area Partnership (UDAP) - Cllrs Dinsdale & Windle remain

Yorkshire Local Councils Association (YLCA) - Cllr Dinsdale remain

Cemetery - Cllrs Cooper & Sayer remain

Upper Dales Health Watch (UDHWA) - Cllr Dinsdale remain

Parish Forum (YDNPA) - Cllrs Dinsdale & Sayer remain

7. Matters arising from the last meeting

Cllr Windle reported that contrary to Highways stating in their e mail that they had repaired potholes opposite Cherry Tree Farm, Aysgarth, there had been no repair work carried out in this area. The Clerk advised that she had already fed this back to Highways but at the time of writing no response had been received.

8. Highways/Street Lights/Bins

Historic

• **Feedback from Highways site meeting with Cllrs Dinsdale & Windle in Aysgarth from 2021**

The Clerk summarised the e mail received from Highways dated 08.04.22:

White Linings - Reviewed in line with the guidelines/specifications. Highways cannot remove any linings

The area of tarmac outside Northampton House - Highways confirmed that it is adopted Highway

Changes to layout at top of Mill Lane junction with A684 - Highways are drawing together the proposals and will order the required works and completion expected within the next 6 months

Wall damaged nr. Constable Cottage, Thornton Rd - Highways do not have anything recorded for this location. **Action - Clerk to forward Highways the historic e mail which confirmed a design scheme would be drawn up.**

- **Bridge at Bishopdale** - Cllr Peacock updated the meeting that the previously discussed proposals would now be presented to the Area Committee in September 22 rather than June 22.
- **East Field Lane (Spickles Lane), Thoraby/West Burton** - Cllr Peacock has previously contacted Ms Charlton at Highways and asked her to e mail dates to the two Parish Councils. **Action - Cllr Peacock to chase.**
- **Tarmac on the entrance to the large car park outside the Falls Motel, Aysgarth** - Works had been carried out by Highways though there were concerns from the Parish Council as to how long the repairs would last for.

From 31.03.22 Parish Council Meeting

Highways had not responded to the Clerks e mail reporting the below issues but the meeting updated on the following:

- **Potholes** - near War Memorial and 'Thoredale', Aysgarth. Number of potholes on Thornton Rust side of Low Gill. The pot holes have been repaired.
- **Little Burns Bridge, Westfield Lane, Thoraby** - Cllr Cooper updated that Highways had inspected and were not unduly concerned.
- **Bridge by Wash Dub, Thoraby** - Jane Huntington (Secretary to Thoraby Parish Meeting) updated that a YDNPA Ranger had inspected and taken photographs. Swinicoate Bridge had also been inspected. Engineers were working on a nearby bridge and the YDNPA will ask them to inspect the Bridge by Wash Dub and provide work specifications so that the works can be tendered.
- **Dead Wood in trees along both sides of the path up to Aysgarth Church** - Cllrs Dinsdale and Windle updated following a meeting with Mr Peacock of Yorebridge. Mr Peacock would ask the tree surgeon carrying work out nearby to provide a costing.

Bins - Cllrs Cooper and Wilman provided 2 x maps marked with the location of the required standard bin to be located in Thoraby at a cost of £225. **Action - Clerk to submit to RDC.**

New - Action - Clerk to report to Highways

- Large pot hole near middle white line on A684 outside 'Woodlands' in Aysgarth.

9. Financial Matters

9.1 The council resolved to authorise the following payments:

Date/Inv #	Payee	£	Description
16.04.22	British Gas	40.95	Rock Garden Electricity 16.01.22 - 16.04.22
31.05.22	F Cartwright	10.00	Clerk Expenses - May 22
31.05.22	F Cartwright	112.92	Clerk Pay - May 22
1	J N Metcalfe	1,840.50	Rock Garden steps, wall tops & post
Total		£2,004.37	

The following invoice was presented at the meeting after the agenda was issued. The council resolved to authorise the following additional payment. The Clerk requested that bank account details be supplied.

033 Thoralby & District Village Hall	14.00	Parish Meeting & extraord meeting 08.03.22 & 12.04.22
Total	£14.00	

9.2 Income Received since the 31.03.22 Meeting

Date	Remitter	£	Description
19.04.22	NYCC	47.70	Grass Cutting 2021/22
21.04.22	NYCC	500.00	Cllr Peacock Locality Budget for Rock Garden improvements
28.04.22	RDC	7,250.00	Precept 2022/23
13.05.22	RDC	207.00	Area Partnership Grant for Hearing Aid Project
Total		£8,004.70	

It was agreed that going forward Rock Garden donations would be transferred to the Parish Council by direct bank transfer. **Action - Clerk to provide the Parish Council bank account details.**

The Parish Council thanked Cllr Peacock for the £500 Locality Budget towards the Rock Garden improvements.

9.3 On-line Banking Arrangements Update

The Clerk said that online banking arrangements were working well. Payees were being set up as and when payments were approved by the Parish Council. Financial Controls were in place as follows:

- To independently verbally check requests for change in bank details
- Segregation of Duties - The Clerk would continue to receive monthly cheques signed by two Parish Council signatories rather than arranging direct bank transfers for her remuneration

Printed Bank Statements from 31.03.22 - 25.05.22 were made available to the Parish Council.

The Online banking arrangements had now superseded the need for telephone banking.

9.4 Accounts 2021/22 - Certificate of Exemption - AGAR Part 2 - To exempt the authority

The Clerk updated that the Parish Council would not be able to apply for a Certificate of Exemption for 2021/22 due to the value of payments made during the year exceeding the £25,000.00 threshold. The Parish Council would review the Accounts at the 23.06.22 meeting ahead of the submission deadline on 30.06.22.

10. Planning - To consider the following Planning Applications:

New

R/53/34 - Full planning permission for creation of an all-weather farm track (3m x 130m) at Land adjacent to New Bridge, Ribba Hall Farm, Bishopdale, DL8 3TG - **The Parish Council had no comment to make.**

R/53/21D - Full planning permission for conversion of barn to local occupancy dwelling/holiday accommodation with associated domestic curtilage and parking, and installation of septic tank at Barn south of Kidstones Farmhouse, Kidstones Farm, Kidstones, Bishopdale, BD23 3TG - **The Parish Council had no comment to make.**

R/58/46B - Full planning permission for part change of use of ground floor from post office (Class E) to C3 single residential dwelling at Post Office, Westfield Lane, Thoraby, DL8 3SU

R/58/46C/LB - Listed building consent for internal works comprising of the removal of the post office counter and the removal of modern strip lighting within the post office space and erection of stud wall to hallway, and externally to remove the Post Office sign at Post Office, Westfield Lane, Thoraby, DL8 3SU

The Parish Council discussed R/58/46B & R/58/46C/LB. It was noted that the layouts detailed on the plans did not reflect the actual layout of the property. The bathroom is shown at the front on the plans but is situated at the back of the property. There were also concerns regarding unsightly soil pipes at the front of a Listed Building. Action - Clerk to e mail YDNPA.

The previously considered planning applications are showing on the YDNPA Citizens Portal as:

Approved Conditional

R/57/6X - Full planning permission for demolition of existing WC block and construction of 2 storey bedroom accommodation, bin store and general store, to include: 2 No ground floor en suite bedrooms with disabled access and facilities, 4 No first-floor bedrooms (2 en suite), 2 No single storey stores, parking area and installation of sewage treatment plant at Street Head Caravan Park, Newbiggin, DL8 3TE (**approved conditional 01.04.22**)

Under Consideration

R/54/7X - Full planning permission for siting of 17 glamping pods comprising - (Area A) relocation of petting farm and siting of 11 glamping pods and associated development; and (Area B) removal of 2 holiday lodges, siting of 6 glamping pods and associated works at Aysgarth Lodge Holidays, Westholme Bank, Aysgarth, DL8 3SP

R/53/11A - Full planning permission for conversion of barn to form local occupancy dwelling/holiday accommodation with associated parking and works to access track; together with installation of new package treatment plant at Great Barn, Kidstones, Bishopdale.

R/53/33 - Full planning permission for conversion of barn to local occupancy dwelling/holiday accommodation, together with installation of package treatment plant at Barn to south-east of B6160, Kidstones Farm, Bishopdale, DL8 3TQ

R/57/6W - Full planning permission for construction of two single storey buildings to provide 6 No letting rooms and 2 No staff accommodation rooms; removal of existing staff caravan; demolition of part of existing store; extension of existing car park and installation of sewage treatment unit at Street Head Inn, Newbiggin, DL8 3TE

R/59/50C at Hardbanks Barn, Thornton Rust, DL8 3AS

R/53/27G at Kidstones Bridge, Bishopdale, DL8 3TG

R/53/32 at Big Laithe, Bishopdale

R/51/54M at Birkbeck House, Aysgarth, DL8 35R

11. Thoraby Moss and Thornton Mire (*Standing Item*)

Thoraby Moss Grazing License - Action - Clerk to forward the License drafted by PWC to new agents WBW to progress.

Stewardship Agreement - The clerk updated that PWC had been instructed to provide WBW Surveyors with access to the Account.

Extraordinary Thoraby Parish Meeting 12.04.22 to discuss bridge issues. The Parish Council noted the previously circulated minutes.

12. Ownership of Land/Rights of Way (*Standing Item*)

Action - Cllr Wood to further discuss with the owners of the adjacent property near to Aysgarth Garage.

13. Edwardian Rock Garden, Aysgarth (*Standing Item*)

Water Leak Update - Cllrs Dinsdale and Windle updated the meeting with the monitoring they had carried out. Cllr Windle was taking meter readings every Tuesday and the reading had consistently been 4,260 over the last few weeks. They plan to carry out some further maintenance work on the waterfall clearing cement and re pointing using specialised cement.

Business Stream Water Invoice - The Clerk updated that she had received an automated e mail in response to the application for financial assistance dated 04.05.22. An invoice dated 16.05.22 had been received after the agenda had been issued (circulated) which reflected Cllr Windle's reading of 4,260 on 30.03.22 but had continued to estimate at previous run rates thereafter. Action - Clerk to contact Business Stream, thank them for adjusting the bill, asking them to adjust further and enquire as to progress of the financial assistance application.

Fixed Wire Testing - Arrangements would need to be progressed for the Electrical Inspection.

14. Update from Upper Dales Health Watch Meeting - 22.04.22

Cllr Dinsdale read out The Patient Participation Group for the Central Dales Practice Synopsis of meeting held on 25.04.22. The Parish Council was very concerned about the quality of future services.

A letter was received from Bainbridge Parish Council on 23.05.22 after the agenda was circulated inviting the Parish Council to attend a meeting to discuss the matter further. Cllrs Dinsdale, Cromey-Hawke and Walker agreed to represent the Parish Council. Action - Clerk to respond to Bainbridge Parish Council.

15. Update from YDNPA Forum Meeting - 18.05.22 - Cllr Dinsdale

Cllr Dinsdale updated the meeting on the Glover Report.

16. Aysgarth Institute

- **Queen's Platinum Jubilee Celebrations** - The revised proposal from the Aysgarth Institute Committee was to plant a Cherry Blossom Tree on either the triangle of Village Green next to the Chapel, or a new location on the Village Green near the Aysgarth Institute Steps. The Parish Council agreed that the tree could be planted on the triangle of Village Green next to the Chapel. The Institute would need to carry out checks on the suitability of the ground and the tree should be a 'Weeping Cherry Blossom' as the other variety of Cherry could grow very tall. Action - Cllr Dinsdale (Chairman of Institute) to feedback to Institute Committee and to make the residents near to the Chapel aware as a courtesy.

- **Summer Fete** - The Aysgarth Institute Committee asked if they could hold a Car Boot Sale on the Village Green as part of the Summer Fete. The Parish Council did not feel that this was appropriate as it may give the impression that vehicles could be parked on/near the Village Greens, etc. **Action - Cllr Dinsdale (Chairman of Institute) to feedback to Institute Committee.**

17. Correspondence (Circulated)

The Parish Council noted and commented on the correspondence received as follows:

- E mail dated 28.03.22 from RDC - Acknowledgement of Rock Garden Project delayed until early May 22
- E mail dated 31.03.22 & 08.04.22 from Area 1 Highways - Update on various matters
- E mailed dated 05.04.22 from RDC - Statement of Persons Nominated for the County Division and Parish
- E mail dated 06.04.22 from Clerk to Burton-cum-Walden Parish Council - Response to Application R/54/7X
- E mail dated 07.04.22 from North Yorkshire Police - Campaign to recruit new members
- E mail dated 08.04.22 from NYCC - Remittance for Locality Grant of £500 towards improvement to Rock Garden, Aysgarth
- E mail dated 08.04.22 from YDNPA - Invitation to forum meeting for the northern parishes on 18th May 2022 at 7pm, at Fremington Sunday School (Item 15)
- E mail dated 13.04.22 from YDNPA - Inviting nominations for a parish representative ("Parish Member") to sit on the Yorkshire Dales National Park Authority
- E mail dated 13.04.22 from RDC - Notice of Poll & Situation of Polling Station
- E mail dated 13.04.22 from RDC - Return of Result of Uncontested Election
- E mail dated 20.04.22 from Area 1 Highways - Little Burns Bridge, Westfield Lane, Thoraby - referred to County Bridges team for inspection (Item 8)
- E mail dated 22.04.22 from Cllr Walker - Resident complaints re tables outside Aysgarth Falls Hotel - **The Parish Council agreed to monitor the situation during the summer.**
- E mail dated 22.04.22 from Cllr Peacock advising RDC contact for above
- E mail dated 26.04.22 from RDC - Remittance re Annual Precept of £7,250.00
- E mail dated 28.03.22 from AG Services received 05.05.22 - 2022/23 Price Increases for Grass Cutting **The Clerk read out the proposed price increases which are due to rising fuel and insurance costs. The Parish Council agreed the price increases and the late start in cutting in 2022 should be offset against the increased costs. Action - Clerk to advise AG Services. Cllr Windle said that an Aysgarth resident had expressed an interest in cutting the grass in the future. The Parish Council agreed to put the grass cutting out to tender in March 2023.**
- E mail dated 06.05.22 from RDC - Remittance re Area Partnership Grant for Hearing Aid Project
- E mail dated 06.05.22 from PWC Surveyors - Contact received from WBW Surveyors requesting to be linked to Natural England account
- E mail dated 10.05.22 from RDC - Notice of Result for the County Council division
- E mail dated 11.05.22 from Thornton Rust resident - Request for defibrillator battery for Thornton Rust

18. Any Other Business

The Clerk updated that the Hearing Aid equipment had arrived at Aysgarth Institute. Cllrs Windle, Dinsdale and Pip Pointon kindly offered to set it up and test it out.

Jane Huntington confirmed that the Thoraby community had submitted the nomination for an Asset of Community Value.

Cllr Wilman advised that there is a property adjacent to The Grange in Thoraby which has no roof and is falling down and dangerous. **Action - Clerk to find out who to report it to at RDC and YDNPA.**

Date of next meeting - Thursday 23rd June 2022 at 7.30pm at Aysgarth Institute. *(This is a change from the originally scheduled 7th July 2022 meeting).*

Meeting closed 10.00pm