

# AYSGARTH & DISTRICT PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held on 4th April 2024 At Aysgarth Institute at 7.30pm

**Present:** Parish Cllrs: John Dinsdale (Chair), Linda Cooper, Rob Cromey-Hawke, Chris Parker, Alison Sayer, Robert Walker, Sandra Wilman, Peter Windle

**In Attendance:** Mrs F Cartwright - Parish Council Clerk  
Mrs P Pointon - Website Administrator/Press Release

**Members of the public:** 2

- 1. Consideration of Apologies for Absence** - Apologies were given and accepted from Parish Councillors Jones and Wood and District Councillor Yvonne Peacock
- 2. Minutes of Parish Council meeting held on** - The minutes of Meeting held on 15th February 2024 were approved as a true and correct record
- 3. Declaration of interest**

Cllr Dinsdale declared an interest in R/57/45E - Land adjacent to East Lane Farm Buildings, Bishopdale  
Cllr Cromey-Hawke declared an interest in R/59/54B - High Meadow Barn, Thornton Rust  
Cllr Wilman declared an interest in R/58/77D - South View, Thoraby

### Outcome of Assessment of Standards Complaint

- **E mails dated 04.03.24 & 07.03.24 from Bishopdale resident** - query re outcome of Assessment of Standards Complaint against Cllr Parker and Training on Declarations of Interest
- **E mail dated 11.03.24 from NYC Monitoring Office** - Response to PC e mail dated 10.03.24 querying correspondence re Assessment of Standards Complaint

The Clerk updated that on receipt of the e mails from the Bishopdale resident, she had e mailed the Monitoring Office at NYC to query whether the PC should have received any correspondence from the Council regarding the outcome of the complaint made against Cllr Parker by the Bishopdale resident. (The only documentation the PC has been made aware of following the conclusion of the assessment was an e mail dated 19.12.23 from the Monitoring Office addressed/e mailed to Cllr Parker which Cllr Parker shared with the PC on 05.01.24, minuted at 11.01.24 PC meeting).

The Monitoring Office replied to the Clerk's e mail on 11.03.24 and confirmed that no correspondence had been sent to the Parish Council regarding the outcome of the complaint. The Monitoring Office advised that complaints are treated confidentially and correspondence from the Monitoring Officer is generally only with the subject Member and the Complainant.

A discussion about training took place. The Parish Council are aware of how to access information and training from various sources including North Yorkshire Council and Yorkshire Local Council Association (YLCA). The Parish Council were encouraged to access training which they feel is of benefit to them.

- **Action - Clerk to summarise the discussion to the Bishopdale resident in response to the e mails of 04.03.24 & 07.03.24**

#### 4. Matters arising from the last meeting

##### Urban grass cutting 24/25

The Clerk read out the e mails received from NYC Highway Asset Management (HAM) in March re Urban grass cutting 24/25. The Parish Council decided not to accept the NYC payment re vis-splays, etc. **Action - Clerk to let HAM know.**

#### 5. Highways/Street Lights/Bins

##### Historic Matters

The Clerk explained that she has created a spreadsheet log which she will update with any new items which are not resolved. The spreadsheet will periodically be sent to Highways et al as a reminder of outstanding issues.

##### Updates from 15.02.24 Meeting

- **Water leaking on to B6160 Street Head, Newbiggin** - The Clerk had not received a response from Highways re the request to supply landowner with 60 metres of 12' pipe. Cllr Dinsdale said that the landowner had since decided to carry out the work at his own cost.
- **Salt/Grit Bin, near Institute, Aysgarth** - The Clerk updated that Highways had agreed to service the grit bin on a rechargeable (third party funded) basis as the grit would be used on the service road outside the Institute which is within the public maintainable highway. The annual cost to the Parish Council would be £90 including VAT. The Parish Council agreed to the cost. **Action - Clerk to advise Highways.**
- **Church Bank, Aysgarth** - District Cllr Peacock had e mailed to confirm that Highways have swept the road, put up signs re skidding and resurfacing works will start in early summer.
- **Salt/Grit Bin, outside Candlelight Cottage, Newbiggin** - no update was available.

##### New Matters from 04.04.24 Meeting - none

#### 6. Financial Matters

##### 6.1 The council resolved to authorise the following payments:

Date/Inv #/Chq	Payee	£	Description
DW-144672	Defib Warehouse	854.80	Pads/Batteries for AYS, NB & TH (retrosp)
DW-145883	Defib Warehouse	85.60	Pads for Thoraby (retrosp)
-	HMRC	338.40	PAYE Q4 ending 05.04.24
101083	F Cartwright	169.56	Clerk Pay - April 24
101084	F Cartwright	10.00	Clerk Expenses - April 24
-	British Gas	71.10	Rock Garden Electricity 08.12.23 - 08.03.24
-	Aysgarth Institute	96.00	Parish Council Meeting Room Hire 2023/24 (increase from £10 to £12 per meeting)
<b>Total</b>		<b>£1,625.46</b>	

Invoice 1887 from YLCA for £231.00 re 2024 Fees was received after the agenda was issued and was approved for payment.

Cllr Windle provided a receipt from NYC for £46.50 for the Garden Waste Service for the Rock Garden. Reimbursement had been arranged by Cllr Dinsdale from the Rock Garden donations.

## 6.2 Income Received since the 15.02.24 Meeting:

Date	Remitter/Ref	£	Description
13.03.24	Northern Power Grid	27.70	Way Leave Aysgarth & Thornton Rust
13.03.24	British Gas	227.08	Rock Garden, Aysgarth Electricity refund
26.03.24	J Lancaster	140.00	Let of Haw Lane, Thoraby - 2023 & 2024
27.03.24	D Spence	10.00	Let of High Lane, Aysgarth - 2024
28.03.24	S Pratt	20.00	Let of West Lane, Thornton Rust - 2024
28.03.24	Jason Thomas Photography	20.00	Advertising on PC website

## 6.3 2023/24 Outstanding Let Monies

Payment of £25.00 would be forthcoming from Mr Cooper for the let of Skellicks, Thoraby. Cllr Dinsdale had provided bank details to Mr Brown for payment of £80 for the let of Thornton Mire with shooting rights. Clerk to provide bank details to Mr Wood for the payment of £450.00 + £10 for the let of Flout Moor and Seata Quarry in Aysgarth.

## 6.4 PKFLittlejohn LLP External Auditor - Instructions for 2023/24 Financial Year (Circulated)

**Appointment of Internal Auditor** - The Parish Council agreed to ask Jo Reynolds to carry out the annual internal audit for 23/24. **Action - Clerk to make the arrangements.**

## 7. Planning - To consider the following Planning Applications:

### New Applications

**R/57/45E** - Full planning permission for the installation of approximately 140m of 450mm twin wall HDPE pipe and the construction of a stone pipe intake (retrospective) at land adjacent to East Lane Farm Buildings, Bishopdale, DL8 3TF

**Cllr Sayer said that following the alleged damage to the Gill the matter had been referred to North Yorkshire Council.**

**Cllr Sayer said that she was very upset as she had e mailed the Parish Council Clerk in March about planning matters and had not received a reply or any action. The Clerk said that she had not received the e mail and asked Cllr Sayer to confirm what date she had sent it and to resend it from her sent items so that it could be circulated to the Parish Council.**

**R/58/77D** - Householder planning permission for erection of wooden greenhouse and shed/log store to the rear of the property at South View, Thoraby, DL8 3SU. **The Parish Council had no comment to make.**

**R/59/54B** - Section 73A application to vary Condition 1 - plans list; and Condition 2ii) window specification of R/59/54A (Section 73A application to vary Condition 2 of R/59/54 (Full planning permission for re-occupation of a former dwelling and installation of package treatment plant) at High Meadow Barn, Thornton Rust DL8 3AW.

**Cllr Cromey-Hawke explained that the application was approved last year and the only change which is being requested is regarding the windows. The YDNPA had asked for wooden single glazed windows. The applicants have asked for Heritage Approved double glazed UPVC. The Parish Council felt that Heritage approved should be permitted.**

**R/51/54** - Full planning permission for conversion of the outbuilding called "The Bothy" into a holiday let; repairs to the access road and kerbing; installation of Aco drainage channels to replace drainage ditches and the relaying of a stone flagged footpath at 4, St Joseph's Mews, Aysgarth, DL8 3SR. **The Parish Council had no comment to make.**

**R/51/54Q/LB** - Listed building consent for conversion of the outbuilding called "The Bothy" into a holiday let; repairs to the access road and kerbing; installation of Aco drainage channels to replace drainage ditches and the relaying of a stone flagged footpath at 4, St Joseph's Mews, Aysgarth, DL8 3SR. **The Parish Council had no comment to make.**

**The following application was received after the Agenda was issued:**

**R/57/18L** - Householder planning permission for creation of a new driveway entrance from the highway sited along the eastern boundary of the property. Removal of the existing driveway entrance located at the western end of the property boundary and reinstatement of the highway verge and boundary wall at this location at Millscar House, Newbiggin, DL8 3TD. **The Parish Council had no comment to make.**

**The previously considered planning applications are showing on the YDNPA Citizens Portal as:**

#### **Approved (Conditional)**

**R/51/60F** - Full planning permission for an operational change to the mixture of unit types allowed on the site, from the current mix of 5 caravan, motorhome or campervan pitches and 10 tent or trailer tent pitches to the proposed mix of up to 10 caravan, motorhome and campervan pitches in addition to up to 10 tent or trailer tent pitches. The number of pitches available for use at any one time would remain at a maximum of 15, the change would allow the combination of pitches to flex between a mix of accommodation types on those pitches at Town Ends, Aysgarth, DL8 3AQ (**Approved conditional 01.03.24**)

**R/57/47B** - Householder planning permission for erection of wooden summer house at Whitbeck, Newbiggin, DL8 3TD (**Approved conditional 01.03.24**)

**R/58/96B** - Full planning permission for erection of single storey dwelling for local occupancy, together with installation of air source heat pump and solar panels at Land to the Rear of the Reading Room, Westfield Lane, Thoraby, DL8 3SU (**Approved conditional 21.03.24**)

**Approved (S106)** - none

**Withdrawn/Final Disposal** - none

#### **Under Consideration**

**R/59/50C** at Hardbanks Barn, Thornton Rust, DL8 3AS (**Reg date 20.04.20**)

**R/51/54M** at Birkbeck House, Aysgarth, DL8 35R (**Reg date 30.11.20**)

**R/58/49A** - Full planning permission for change of use from agricultural barn to short term holiday let, including rebuilding of lean-to in local stone; installation of ground and roof mounted solar PV panels, package sewage treatment plant, borehole and subterranean LPG tank at Marion's Barn, Westfield Lane, Thoraby

**R/53/36** - Full planning permission for the installation of a 25m lightweight lattice mast with 3no. radio antennas, 3no. transmission dishes, radio equipment housing, solar array comprising of 36no. solar panels and 2no. ground-based cabinets along with ancillary development and proposed access track (circa 145m) for the purpose of telecoms at Gilbert Lane (NGR: E394078 / N481344), Bishopdale, BD23 5JB

**R/58/65G** - Full planning permission for erection of 1no rural workers dwelling, conversion of barn (Barn C) to short term holiday lets with associated garages (as approved under application reference numbers R/58/65C and R/58/65F), extension of existing site office (Barn F) to provide kitchen facilities (as approved under application reference numbers R/58/65C and R/58/65F), erection of 1no agricultural barn (Barn D) and provision of new internal site access road at Howesyke Farm, Bishopdale Lane, Bishopdale, DL8 3TG

**R/53/27J** - Full planning permission for the erection of a 3-bedroom rural workers dwelling at Kidstones Farm, Bishopdale, Leyburn, DL8 3TG

**R/57/49A** - Full planning permission for proposed extension and conversion of holiday let to form 1no. local occupancy dwelling at Bishopdale Bunkhouse, Cross Lanes, Thoraby, DL8 3TB

**R/57/6Z** - Full planning permission for decked area with fencing, used for outdoor seating and tables in conjunction with the business (**retrospective**) at Street Head Inn, Newbiggin, DL8 3TE

**R/57/45E** - Full planning permission for the installation of approximately 140m of 450mm twin wall HDPE pipe and the construction of a stone pipe intake (**retrospective**) at land adjacent to East Lane Farm Buildings, Bishopdale, DL8 3TF

**R/54/7W** - Full planning permission for use of land for siting of caravan for use as holiday park reception and office and site wide lighting plan (**retrospective**) at Aysgarth Lodge Holidays, Westholme Bank, Aysgarth.

**R/57/17B** - Householder planning permission for removal of three sheds and replacement of sheds 2 & 3 only, alterations to roof of rear kitchen and relocation of oil tank and provision of coal bunker at Brookside, Newbiggin.

**R/57/17C/LB** - Listed Building consent for replacement of existing windows and doors with a mixture of timber and uPVC alternatives; removal of wood store from rear elevation and alterations to roof of rear kitchen at Brookside, Newbiggin.

## **8. Thoralby Moss and Thornton Mire (*Standing Item*)**

### **• Annual Declaration/Claim for Stewardship**

The Clerk read out the letter received from WBW dated 19.03.24 re Annual Declarations/Claims for Existing Stewardship & Woodland Schemes (close date 16.05.24). The Parish Council agreed that WBW should continue to act as Parish Council agent and make the necessary arrangements. **Action - Clerk to confirm to WBW.**

- Thoralby Moss Legal matters** - The clerk read out the e mail responses from the solicitor dated 25<sup>th</sup> and 27<sup>th</sup> March 24.

Cllr Sayer said that there had been a comment made at the Annual Parish meeting that there was no water on Thoralby Moss. Robert Fawcett (Jnr) said that there was standing water but it was not running water. Cllr Sayer asked Robert Fawcett what had happened to the grips. Robert said that they had been filled in as part of the regeneration. Cllr Sayer asked what was the state of the fencing. Robert said it was relatively stock proof.

## **9. Edwardian Rock Garden, Aysgarth (*Standing Item*)**

Cllr Dinsdale said that there had been a positive write up on the Edwardian Rock Garden in Yorkshire Treasures. Councillors Dinsdale and Windle were thanked for the ongoing gardening and maintenance which they carry out.

## **10. Annual Parish Meeting Minutes/Action Points (Circulated)**

### **Aysgarth Township - 25.03.24**

- Kelspring** (Between Aysgarth & Thornton Rust) - Following various chaser e mails to Highways from the Clerk, the drain had been cleared recently, but a more permanent solution is needed.
- Harper Wath Ford** - Cllr Dinsdale reported that off roaders were using the ford and it was getting churned up. It was agreed that if the road became dangerous it was a Police matter and local residents should call the non-emergency police number.

### **Thoralby with Newbiggin & Bishopdale - 18.03.24**

- A&D PC to contact the solicitor to confirm receipt of a copy of the title agreement for the shooting rights and the side agreement for the Stewardship Fund - **The Clerk advised that this had already been done on 13.03.24.****
- A&D PC to contact NYC Highways and YDNP to confirm ownership of the land at the North side of Goose Land iron bridge. If ownership cannot be confirmed, quotes to be obtained from Robbie Parker and John Ellerton.**
- A&D PC to write a letter to the owner of The Old Corn Mill to ask visitors not to park on the Mill Hill - **The Clerk advised that this has been done previously.****
- A&D PC to write a letter to the residents living above the top gate at Blindsyke to ask them to close the gate from May until the middle of November to prevent sheep from escaping - **It was agreed that it was not for****

**the Parish Council to write. Robert Fawcett (Jnr) present at the meeting said that he would try and sort it out.**

- Chris Parker to assess the work involved in fitting the railings at the new Wash Dub Bridge and have a look at Low Green bridge to see if stone from the old Wash Dub bridge could be used to replace the broken wooden slat - **Cllr Parker updated that he has looked at it and there would be a cost of circa £180. It was agreed that this would be paid from the Thoraby Moss bank account.**

#### **Thornton Rust - 27.03.24**

- **Posts** - Cllr Cromey-Hawke reported that the new posts had been delivered but it had been too wet to install them as the concrete would not have set. A working party to be arranged to paint and install them when the weather improves.

#### **11. Correspondence (Circulated) E mail dated:**

**The Parish Council considered the correspondence received and commented as indicated below:**

- 13.02.24 from NYC - Free framed portrait of His Majesty The King
- 15.02.24 from YDNPA - Response to PC request for further information re Planning Application R/54/7W - Full planning permission for use of land for siting of caravan for use as holiday park reception and office and site wide lighting plan (retrospective) at Aysgarth Lodge Holidays, Westholme Bank, Aysgarth, DL8 3SP
- 15.02.24 from Business Stream - Changes to 2024/25 Charges
- 16.02.24 from Gov.uk - Successful registration for His Majesty The King Portrait
- 19.02.24 from Post Graduate Researcher - Flood Management in Yorkshire Dales
- 19.02.24 from YDNPA - Response to PC e mail re Application R/51/54M at Birkbeck House, Aysgarth
- 19.02.24 from Cubiquity Media - Order confirmation re portrait of His Majesty The King
- 20.02.24 from NYC - Consultation on proposed changes to the Council's Home to School Travel Policy
- 20.02.24 from NYC - North Yorkshire Cost of Living Campaign
- 20.02.24 from NYC - Let's Talk Food Campaign
- 21.02.24 from Duncan Keane - Mayoral candidate's visit to your area
- 22.02.24 from YDNPA - YDNP Strategic Housing Market Assessment refresh - Stakeholder Questionnaire
- 24.02.24 from Aysgarth resident - Jeep type vehicles entering the river at Wath bridge
- 26.02.24 from AJG Insurance Brokers - Recommended renewal quote
- 27.02.24 from ARC4 - Questionnaire for YDNPA - Strategic Housing Market Assessment
- 27.02.24 from YDNPA - Latest News
- 01.03.24 from Aysgarth resident - Accident in Aysgarth
- 04.03.24 & 07.03.24 from Bishopdale resident - Query re outcome of Assessment of Standards Complaint against Cllr Parker and Training on Declarations of Interest
- 04.03.24 from NYC - Webinar update on the Local Nature Recovery Strategy on 26.03.24 7pm - 8pm
- 05.03.24 from YDNPA - Invite to Spring Parish Forums 2024
- 08.03.24 from NYC - Summary of the changes to Local Bus services from April 2024
- 11.03.24 from NYC Monitoring Office - Response to PC e mail dated 10.03.24 querying correspondence re assessment of complaint
- 11.03.24 from AJG - Confirmation of renewal of insurance for 2024/25
- 12.03.24 from AJG - Response to PC e mail dated 06.03.24
- 13.03.24 from Association of Rural Communities (ARC) - Sponsoring a public meeting in Leyburn Methodist Church Hall on 30.04.24 at 7.30pm re health of the River Ure and its tributaries
- 14.03.24 from Aysgarth resident - BBC News Article 'Call to treat NY's councillors 'more charitably'
- 14.03.24 from Clerk to Thoraby Annual Parish meeting - Request re historic bank contributions from Thoraby residents to rebuild costs for Wash Dub Bridge

- 17.03.24 from Bishopdale resident - Parish Council copied into e mail addressed to various re application R/53/27E
- 18.03.24 from NYC - Comms Toolkit re York and North Yorkshire Mayoral election on 02.05.24
- 18.03.24 from PKF Littlejohn External Auditor - Instructions for 2023/24 Financial Year
- 19.03.24 from Richmond Rotary Club - Best Kept Village Competition 2024
- 19.03.24 from NYC - Urban grass cutting 24/25
- 19.03.24 from Bishopdale resident - Parish Council copied into e mail addressed to various - Complaint re YDNPA
- 19.03.24 from Clerk to Annual Parish Meetings (Aysgarth & Thornton Rust) - Query re Letting of Land
- 19.03.24 from WBW - Annual Declarations/Claims for Existing Stewardship & Woodland Schemes (close date 16.05.24)
- 20.03.24 from NYC - Urban grass cutting 24/25
- 20.03.24 from Clerk to Annual Parish Meeting (Thoralby with Newbiggin & Bishopdale) - Draft Minutes of 18.03.24 meeting
- 21.03.24 from Bishopdale resident - Parish Council copied into E mail addressed to various - Complaint re YDNPA
- 25.03.24 from solicitor - Response to PC e mail - Thoralby Moss - Update & confirmation documents received
- 27.03.24 from UDHW - Draft Minutes of 26.03.24 UDHW meeting
- 27.03.24 from solicitor - Response to PC e mail - Thoralby Moss - Provision of documents
- 27.03.24 from Clerk to Aysgarth Annual Township Parish Meeting - Draft Report of 25.03.24 meeting
- March 24 Letter by post from British Gas - Electricity prices going down

## 12. Any Other Business

- Cllr Windle said that there had been a request for the Parish Council to swap rooms with the Sewing Club and move upstairs for some of the meetings held in the winter (December - April). The cost of the upstairs room is more expensive, but the rate would be held at £12 for the Parish Council as there was a dual booking.
- Cllr Sayer received an e mail on her phone during the meeting from a Bishopdale resident complaining about the temporary worker's accommodation at Bishopdale as the planning permission had expired on 17.03.24. Councillors said that the YDNPA had already responded directly to the various e mails from the Bishopdale resident (which the Parish Council were copied into).
- BAWB Federation - The Clerk said that it had been brought to her attention that there may be plans to temporarily close West Burton School. The Parish Council who had supported the continuation of all three schools in the BAWB Federation were very disappointed and concerned about the effect on the education of children in the Parishes. **Action - Clerk to e mail Sue Ryding (Chair of Governors) to express the Parish Councils concerns, to enquire about the consultation process, sparsity funding, and to ask for the Parish Council to be kept informed.**
- Pip Pointon said that The Association of Rural Communities (ARC) are sponsoring a public meeting at Leyburn Methodist Church Hall on 30.04.24 at 7.30pm re the health of the River Ure and its tributaries. Alastair Dinsdale, chairperson of ARC will be chairing the meeting. There are concerns about the declining number of fish. The Environment Agency have taken samples. They are hoping to set up a group similar to 'Save Our Swale'. Cllr Dinsdale said that he intends to attend the meeting.

**Date of next Parish Council meeting (Annual General Meeting) - Thursday 23rd May 2024 at 7.30pm at Aysgarth Institute**

**Meeting closed 9.05pm**