

AYSGARTH & DISTRICT PARISH COUNCIL

Draft Minutes of the Meeting of the Parish Council held on 12th January 2023 At Aysgarth Institute at 7.30pm

Present: Parish Cllrs: John Dinsdale (Chair), Linda Cooper, Rob Cromey-Hawke, Chris Parker, Robert Walker, Sandra Wilman, Peter Windle, David Wood

District Councillor: Yvonne Peacock

In Attendance: Mrs F Cartwright - Parish Council Clerk
Mrs P Pointon - Website Administrator/Press Release

Members of the public: 0

- 1. Consideration of Apologies for Absence** - Apologies were given and accepted from Parish Councillor Jones and Sayer
- 2. Minutes of Parish Council meeting held on** - The minutes of Meeting held on 24th November 2022 were approved as a true and correct record
- 3. Declaration of interest** - Cllr Cooper declared an interest in Item # 7 Planning Application R/57/6Y which was received after the agenda was issued
- 4. Matters arising from the last meeting**
- 5. Highways/Street Lights/Bins**

From 24.11.22 Parish Council Meeting

The following issues had been reported to Area 1 Highways but no response had been received:

- Vehicle Activated Sign (VAS), Jammy Hill, Aysgarth not working intermittently
- Sleeping Policeman, Aysgarth causing flooding to property next to Hamilton's Tearoom
- Clean water being discharged from Hillside Cottage, Thoraby

Action - The Clerk was asked to report the following matters to external parties:

- **Pot Holes, Rock Garden, Aysgarth** - Cllr Windle had previously reported potholes to Highways - no repairs had been carried out despite the 30-day timescale.
- **South View, Thoraby** - Cllr Cooper had received a complaint about paving at the property causing water to run on to the Highway.
- **Low Green Lane, Thoraby** - Cllr Wilman queried the ownership of this lane as there was confusion as to whether it was owned by Highways or Public Rights of Way - Clerk to report to both YDNPA and Area 1 Highways. Highways have carried out work in the past. There is a drain which goes across and down the left side which is silted up.
- **Solar Lights, Aysgarth** - Cllr Windle reported that the Solar Light near the Doctor's Surgery Aysgarth was again only working intermittently. It was thought that this may be due to the nature of the Lighting. Cllr Walker said that at a Site Meeting RDC had previously offered to replace the inner workings with a more efficient mechanism and also install additional non solar street lighting in this area. **Action - Clerk to email Dave Lodge & Colin Dale, CC Yvonne Peacock**

6. Financial Matters

6.1 The council resolved to authorise the following payments:

Date/Inv #/Chq	Payee	£	Description
<u>Previously Paid</u>			
Q/E 05.07.22	HMRC	112.80	PAYE per agenda for 24.11.22 meeting
Q/E 05.10.22	HMRC	225.60	PAYE agreed in between meetings
47866	T. & M.E. Jackson Electricians	199.80	Inspection of Rock Garden agreed
<u>New</u>			
101050	F Cartwright	112.92	Clerk Pay - December 22
101051	F Cartwright	10.00	Clerk Expenses - December 22
101052	F Cartwright	112.92	Clerk Pay - January 23
101053	F Cartwright	10.00	Clerk Expenses - January 23
04.01.23	P Pointon	206.12	Preparing Reports & Admin Website 2022
04.01.23	P Pointon	60.00	Clerking 2 x Parish Meetings March 22
Q/E 05.01.23	HMRC	226.00	PAYE Q/E 05.01.23
Total		£737.96	
<i>C/Fwd Not approved from 06.10.22 Meeting</i>			
4018/27	WBW Surveyors	384.00	Stewardship Invoice 2022

The Parish Council agreed to pay the above invoices with the exception of Inv # 4018/27 WBW Surveyors £384.00 for Stewardship 2022

6.2 Income Received since the 24.11.22 Meeting:

Date	Remitter/Ref	£	Description
23.11.22	J Dinsdale	81.25	Rock Garden Donations
07.12.22	GBS RE RPA NO2 ACC	4,853.64	Re Thoraby Moss HLS 2022

The Clerk confirmed that she had received a letter/remittance advice dated 09.01.23 from WBW (after the agenda was issued) confirming the £4,853.64 had been checked and was the annual payment for 2022.

6.3 Clerk Pay Review

The Chairman read out the National Association of Local Councils (NALC) National Salary Award letter dated 02.11.22. The Parish Council agreed a new rate of £14.48 per hour (SCP 19) effective from 01.04.23. The Clerk thanked the Parish Council. **Action - Clerk to advise Yorkshire Dales Accountancy, cc John Dinsdale.**

The Parish Council also carried out a further review of forecasted expenditure for 22/23 and 23/24. **Action - Clerk to contact RDC to request that the Precept Request for 2023/24 be increased to £8,000.00.**

7. Planning - To consider the following Planning Applications:

New

R/57/9D - Full planning permission for erection of agricultural storage building, alterations to adjacent building by provision of new pitched roof and timber cladding; construction of access track off the main road utilising an existing field gate and construction of hard-standings at Brookhouse Farm, Newbiggin DL8 3TD

R/57/9E - Full planning permission for replacement of windows with double glazed uPVC, replacement of doors, alteration of rear lean-to roof pitch and blocking up of window on west elevation, and conversion of detached outbuilding to create an annex ancillary to the main dwelling at Brookhouse Farm, Newbiggin DL8 3TD

R/57/9F/LB - Listed building consent for replacement of windows with double glazed uPVC, replacement of doors, alteration of rear lean-to roof pitch and blocking up of window on west elevation, and conversion of detached outbuilding to create an annex ancillary to the main dwelling at Brookhouse Farm, Newbiggin DL8 3TD

The Parish Council had no comment to make.

The following Application had been received after the Agenda had been issued:

R/57/6Y - Section 73 application for variation of conditions 2 & 3 of R/57/6X (Full planning permission for demolition of existing WC block and construction of 2 storey visitor bedroom accommodation comprising of 4 no. units together with single storey bin store and general store, associated parking areas and installation of sewage treatment plant) in respect of change of one ground floor window to door and south west facing wall to be amended to blockwork and white waterproof render to match Street Head Cottage adjoined to proposed works, and provide additional damp proofing to the west wall at Street Head Caravan Park, Newbiggin, DL8 3TE

The Parish Council had no comment to make.

The previously considered planning applications are showing on the YDNPA Citizens Portal as:

Approved Conditionally - none

Withdrawn/Final Disposal - none

Under Consideration

R/54/7X - Full planning permission for siting of 17 glamping pods comprising - (Area A) relocation of petting farm and siting of 11 glamping pods and associated development; and (Area B) removal of 2 holiday lodges, siting of 6 glamping pods and associated works at Aysgarth Lodge Holidays, Westholme Bank, Aysgarth, DL8 3SP

R/54/7X - AMENDED PROPOSAL Full planning permission for removal of 2 holiday lodges and siting of 6 glamping pods and associated works. at Aysgarth Lodge Holidays, Westholme Bank, Aysgarth, DL8 3SP

R/53/11A - Full planning permission for conversion of barn to form local occupancy dwelling/holiday accommodation with associated parking and works to access track; together with installation of new package treatment plant at Great Barn, Kidstones, Bishopdale

R/53/33 - Full planning permission for conversion of barn to local occupancy dwelling/holiday accommodation, together with installation of package treatment plant at Barn to south-east of B6160, Kidstones Farm, Bishopdale, DL8 3TQ

R/53/21D - Full planning permission for conversion of barn to local occupancy dwelling/holiday accommodation with associated domestic curtilage and parking, and installation of septic tank at Barn south of Kidstones Farmhouse, Kidstones Farm, Kidstones, Bishopdale, BD23 3TG

R/59/43B - Full planning permission for conversion of existing garage to dwelling for local occupancy/short term holiday lets with parking, and installation of new sewage package treatment plant at The New House, Thornton Rust, DL8 3AW

R/53/35 - Full planning permission for conversion of barn to local occupancy dwelling/holiday accommodation at Barn to West of Kidstones Farmhouse, Bishopdale, DL8 3TQ

R/59/50C at Hardbanks Barn, Thornton Rust, DL8 3AS (**Reg date 20.04.20**)

R/51/54M at Birkbeck House, Aysgarth, DL8 35R (**Reg date 30.11.20**)

R/51/27D - Full planning permission for siting of 1 no. Shepherds Hut within rear garden/orchard for short term holiday lets (**retrospective**) at Yorecroft, Aysgarth, Leyburn, DL8 3AH.

R/53/27H - Full planning permission for retention of existing temporary workers accommodation on site for one year at Land off B6160, Kidstones Gill Bridge, Bishopdale, DL8 3TG.

Cllr Cromey-Hawke suggested that environmental issues such as noise, traffic and light pollution were important factors to be considered when reviewing Planning Applications.

8. Thoraby Moss and Thornton Mire (*Standing Item*)

- **Thoraby Moss Grazing Licence**

The Clerk had not received a response to the e mail dated 04.01.23 (circulated) which comprised clarification of terms of engagement to include Stewardship and Basic Payment Scheme. WBW to respond to RPA re dual claim issue. Request for copies of all correspondence re Grazing Licence to be e mailed to Clerk in preparation for the next Parish Council meeting.

Action - Clerk to e mail WBW to make arrangements ahead of the Land Lettings which would take place at the Thoraby 'Parish' Meeting which was scheduled for March 2023.

- **Rural Payment Agency (RPA) Stewardship Agreement Extension Offer (Letter dated 15.12.22 Circulated)**

The Parish Council agreed to accept the Agreement 5 Year Extension Offer to 31.03.28. The Declaration of Acceptance had been signed on the Parish Council's behalf by WBW. There was no need for the Parish Council to sign the Declaration for Rejection. Action - Clerk to e mail WBW confirming for the avoidance of doubt and to reiterate the administrative error on page 1.

The annual payments will be as follows until 31.03.28:

Entry Level Stewardship (ELS)	£2,027.00
Higher Level Stewardship (HLS)	£3,082.10
Total Payment	£5,109.10

The Parish Council agreed to hold off paying WBW invoice 4018/27 until after the issues had been resolved.

9. Edwardian Rock Garden, Aysgarth (*Standing Item*)

- **Electric Work Update**

The Clerk confirmed that an e mail had been received from the RDC Upper Dales Area Partnership on 09.01.23 after the agenda was issued confirming that the Parish Council's application had been successful and a grant of 75% of £515.50 = £386.62 had been awarded. Action - Clerk to e mail the signed Grant Acceptance Form to RDC.

10. Defibrillators

- The Parish Council requested that Councillors ask the designated Defibrillator Representatives to let the Clerk know when they would require batteries and pads. Cllr Peacock hoped to be in a position to provide some assistance with the costs from the Locality Budget in May 2023. Action - Clerk to e mail details in May 2023.

11. Commemorative King Charles III Coronation Mug

- Cllr Windle handed out a brochure from Clerks & Councils Direct which advertised details of a Mug personalised with your Council's Name at a cost of £6.50 + VAT & PP&I. He suggested it would be nice to provide these to the children in the Parishes. It was agreed that these would be for children under the age of 16. Aysgarth 'Institute' were happy to make a contribution for the net of VAT cost for the circa 36 children in Aysgarth. **Action - Councillors for Newbiggin, Thornton and Thoralby were asked to liaise with their Village Halls/Institutes to ask if they would contribute for the children in their Parishes. The mugs can only be ordered in boxes of 36. It was agreed that 2 x boxes would be needed, and the spare capacity could be provided to over 16's for a financial contribution.**

12. Community Emergency Plan

- Cllr Windle confirmed that the update was in hand and would be circulated in due course.

13. Correspondence (Circulated)

The Parish Council noted and commented on the correspondence received as follows:

E mail dated:

- 21.11.22 from YDNPA - response re Car Park Byelaws and toilets
- 23.11.22 from YDNPA - R/53/27H - Land off B6160 - Kidstones Gill Bridge supporting statement
- 28.11.22 from Cllr Cromey-Hawke - R/53/27H - Full planning permission for retention of existing temporary workers accommodation on site for one year at Land off B6160, Kidstones Gill Bridge, Bishopdale, DL8 3TG
- 29.11.22 from T.& M.E. Jackson - Quote to test inspect and carry out the remedial work to the electrical installation at the Rock Garden, Aysgarth
- 30.11.22 from local resident - objection to R/51/27D - Full planning permission for siting of 1 no. Shepherds Hut within rear garden/orchard for short term holiday lets (retrospective) at Yorecroft, Aysgarth, DL8 3AH
- 01.12.22 from SAAAA - Notification of external auditor appointment PKF LittleJohn LLP for the 2022-23 financial year for the 5-year period until 2026-27
- 07.12.22 from RDC - Warm & Welcome Spaces
- 12.12.22 from RDC - Acknowledgement of Grant Application for Electrics at Rock Garden and request for additional information
- 14.12.22 from YDNPA - Updated Planning Enforcement Plan
- 14.12.22 from RDC - Acknowledgement of Precept Request for 23/24
- 15.12.22 from WBW by post received 04.01.23 - RPA Higher Level Stewardship Agreement (HLS) 5 Year Extension Offer to 31.03.28
- 16.12.22 from NYCC - Update on NYCC

14. Any Other Business

Correspondence received after the Agenda was issued:

- Cllr Dinsdale had been approached by an Aysgarth resident who had quarry waste which he offered to deposit on Tip Lane in Spring 2023. The Parish Council approved.
- 11.01.22 from NYCC - Mobile Household Waste Recycle Centre will be in Aysgarth on Saturday 20.05.23 9am - 10.30am

Date of next meeting - Thursday 16th February 2023 at 7.30pm at Aysgarth Institute.

Meeting closed 9.35pm