

# AYSGARTH & DISTRICT PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held on 26th June 2025 At Aysgarth Institute at 7.30pm

**Present:** Parish Cllrs: John Dinsdale (Chair), Linda Cooper, Rob Cromey-Hawke, Chris Parker, Alison Sayer, Robert Walker, Sandra Wilman, Peter Windle, David Wood

**District Councillor:** Yvonne Peacock

**In Attendance:** Mrs F Cartwright - Parish Council Clerk

**Members of the public:** 2

1. **Consideration of Apologies for Absence** - None
2. **Minutes of Parish Council meeting held on** - The minutes of the meeting held on 15th May 2025 were approved as a true and correct record
3. **Declaration of interest**  
Cllr Dinsdale declared an interest in item 9 - R/53/27J & R/58/65G  
Cllr Sayer declared an interest in item 9 - R/53/24H
4. **Newbiggin Councillor Vacancy** - The Clerk read out the e mail received from NYC dated 04.06.25 which stated that North Yorkshire Council's Proper Officer has received insufficient requests from eligible electors for an election to fill the casual vacancy. The Council must co-opt to fill the vacancy (under Rule 5(5) of the Local Election (Parishes and Communities) Rules 2006). The Council should advertise the co-option and publishing a co-option notice would be good practice. The Parish Council agreed to display the advert for the casual vacancy on the Newbiggin Village Noticeboard and the Parish Council website and a copy to be e mailed to the Newbiggin resident who had expressed an interest. **Action - Clerk to make arrangements.**
5. **Matters arising from the last meeting** - none
6. **Highways/Street Lights/Bins**

### **New Matters from 26.06.25 Meeting** - Clerk to report to Highways/NYC

- **Bishopdale Bridge** - Cllr Sayer reiterated her concerns that the bridge is deteriorating and poses a health & safety risk. Cllr Peacock said that other bridge issues appeared to be taking priority. A meeting has previously been mentioned to be held at YDNPA offices at Bainbridge. **Action - Clerk to contact Phil Richardson to enquire about a meeting**
- **Potholes at Spickles End near sign for Thoraby**
- **Underground Trough at Kelspring on Aysgarth to Thornton Rust Road** - needs digging out & may resolve water issues on the road
- **Action - Cllr Cromey-Hawke to provide Clerk with Light Number for the faulty light on the East end of Thornton Rust village**

### 7. Financial Matters

#### 7.1 The council resolved to authorise the following payments:

Date/Inv #/Chq	Payee	£	Description
101112	F Cartwright	188.98	Clerk Pay - June 25
101113	F Cartwright	10.00	Clerk Expenses - June 25

101114	F Cartwright	188.98	Clerk Pay - July 25
101115	F Cartwright	10.00	Clerk Expenses - July 25
101116	F Cartwright	188.98	Clerk Pay - August 25
101117	F Cartwright	10.00	Clerk Expenses - August 25
A19200816	British Gas	72.49	Rock Garden Electricity 08.03.25 - 08.06.25

**Total £669.43**

Invoice # 232 for £50 from Internal Auditor Jo Reynolds and HMRC PAYE for £377.60 were received after the agenda had been issued and were approved at the meeting.

## **7.2 Income Received since the 15.05.25 Meeting:**

<b>Date</b>	<b>Remitter/Ref</b>	<b>£</b>	<b>Description</b>
14.05.25	J Dinsdale/Rock Garden	141.42	Rock Garden Donations
29.05.25	HMRC	1,207.29	VAT Refund 01.04.24 - 31.03.25
05.06.25	Gallivan	5.00	Peppercorn Rent, Thornton Rust

The latest bank statements were made available for inspection.

## **8. AGAR/Accounts for 2024/25 (Circulated)**

### **B.1. Annual Internal Audit Report 2024/25**

The Annual Internal Audit Report prepared by Jo Reynolds was noted. All the accounts were in order.

### **B.2. Section 1 - Annual Governance Statement 2024/25**

The Statements from Section 1 of the External Audit Form were confirmed and it was resolved as a true and correct record. Section 1 was then signed by the Clerk and the Chairman.

#### **B.2.i. Section 2 - Accounting Statements 2024/25**

The Accounting Statement in Section 2 was considered, and it was resolved as a true and correct record. Section 2 was then signed by the Clerk and the Chairman.

### **B.3. Presentation of the Accounts for the Year 2024/25**

The accounts were presented to the council for the year. The accounts were considered and approved by the council.

## **9. Planning - To consider the following Planning Applications:**

**New Applications** - None

### **Withdrawn**

**R/51/8H** - Full planning permission for erection of ANPR and satellite equipment at The Falls Car Park, The Falls, Church Bank, Aysgarth DL8 3SR (**Withdrawn, case closed 05.06.25**)

### Approved Conditional

**R/51/152** - Householder planning permission for conversion of existing garage to create additional living accommodation; erection of rear extension and extension to front to create new garage; installation of solar panels and Velux style roof lights to south and east roof slopes at Hill Crest, Aysgarth (**Approved Conditional 06.06.25**)

**R/58/29L** - Householder planning permission for renovation, alterations and extension to existing annex accommodation at Chapel Garth, Smithy Close, Thoraby (**Approved Conditional 13.06.25**)

**The previously considered planning applications are showing on the YDNPA Citizens Portal as:**

### Under Consideration

**R/57/49A** - Full planning permission for proposed extension and conversion of holiday let to form 1no. local occupancy dwelling at Bishopdale Bunkhouse, Cross Lanes, Thoraby, DL8 3TB

**R/51/54(P)** - Full planning permission for conversion of the outbuilding called "The Bothy" into a holiday let; repairs to the access road and kerbing; installation of Aco drainage channels to replace drainage ditches and the relaying of a stone flagged footpath at 4, St Joseph's Mews, Aysgarth, DL8 3SR

**R/51/54Q/LB** - Listed building consent for conversion of the outbuilding called "The Bothy" into a holiday let; repairs to the access road and kerbing; installation of Aco drainage channels to replace drainage ditches and the relaying of a stone flagged footpath at 4, St Joseph's Mews, Aysgarth, DL8 3SR

**R/53/24H** - Full planning permission for conversion of barn with infill extension to create a games room, WC, laundry & drying room, plus an educational/social area at Ribba Hall, Bishopdale, DL8 3TG

**R/57/57** - Full planning permission for conversion of barn to create a two-bedroom residential dwelling for local occupancy or holiday let and installation of a package sewage treatment plant at Barn adjoining Hargarth Cottage, Newbiggin, DL8 3TD

**R/58/65G** - Full planning permission for erection of 1no rural workers dwelling, conversion of barn (Barn C) to short term holiday lets with associated garages (as approved under application reference numbers R/58/65C and R/58/65F), extension of existing site office (Barn F) to provide kitchen facilities (as approved under application reference numbers R/58/65C and R/58/65F), erection of 1no agricultural barn (Barn D) and provision of new internal site access road at Howesyke Farm, Bishopdale Lane, Bishopdale, DL8 3TG (**Planning Committee Meeting 15.10.24, no decision on Planning Portal**)

**R/53/27J** - Full planning permission for the erection of a 3-bedroom rural workers dwelling at Kidstones Farm, Bishopdale, Leyburn, DL8 3TG (**Planning Committee Meeting 26.11.24, no decision on Planning Portal**)

**R/58/29K** - Householder planning permission for demolition of existing double garage with mezzanine and existing timber conservatory to facilitate single storey extension to main house on east and west side; removal of existing tennis court to facilitate installation of natural living swimming pool, with native landscaping at Chapel Garth, Smithy Close, Thoraby

**R/51/42L** - Full planning permission for change of use of agricultural land to allow siting of 2 Shepherds huts to provide short-term holiday accommodation, with landscaping and boundary treatment at Home Farm, Thorngarth, Aysgarth

Adam Spence was introduced to the Parish Council. He showed some examples of how the two Shepherds Huts would look. He assured the Parish Council that the plans were being amended to incorporate planting to minimise the visibility from the village and A684. The clerk would write to YDNPA to say that PC concerns had been allayed.

**R/51/42M** - Full planning permission for change of use of old disused bulk tank room, workshop and cake storage to create 1no. agricultural workers dwelling at Home Farm, Thorngarth, Aysgarth

**R/51/8J/AA** - Advertisement consent for site signage (retrospective) at The Falls Car Park, The Falls, Church Bank, Aysgarth DL8 3SR

**R/53/15E** - Full planning permission for conversion of barn to local occupancy dwelling/holiday accommodation and installation of Klargestor package treatment plant and ASHP at New House Farm, Bishopdale Lane, Bishopdale, DL8 3TG

**R/53/15F/LB** - Listed building consent for conversion of barn to local occupancy dwelling/holiday accommodation and installation of Klargestor package treatment plant and ASHP at New House Farm, Bishopdale Lane, Bishopdale, DL8 3TG

**R/53/12C** - Full planning permission for alterations and repairs to existing dwelling and conversion of adjoining barn to provide additional domestic accommodation at East Howgill, Kidstones Bank, Bishopdale, DL8 3TG

**R/53/12D/LB** - Listed building consent for alterations and repairs to existing dwelling and conversion of adjoining barn to provide additional domestic accommodation at East Howgill, Kidstones Bank, Bishopdale, DL8 3TG

#### **10. Thoraby Moss and Thornton Mire (*Standing Item*)**

**Thoraby Moss** - The clerk advised that she had received a phone call from WBW enquiring whether the Parish Council had received any forms from RPA as WBW had not. The clerk had confirmed that no forms had been received. WBW would follow up with RPA accordingly. **Action - Clerk to check WBW have what they need.**

#### **11. Edwardian Rock Garden, Aysgarth (*Standing Item*)**

#### **12. Correspondence (Circulated) E mail dated:**

**The Parish Council considered the correspondence received and commented as indicated below in bold:**

- 12.05.25 from YDNPA - Spring Newsletter
- 13.05.25 from YLCA - Change of date of Richmondshire Branch Meeting to 17.06.25 - **Cllr Dinsdale attended the meeting. The Catterick Health Centre is due to open in 2026. Well Man Health Checks were going to be encouraged, particularly in farming communities**
- 14.05.25 from YDNPA - Notes from Parish Forum held on 23.04.25
- 14.05.25 from NYC - Upcoming Changes to Rubbish and Recycling Collections
- 14.05.25 from YLCA - Request for Chairman's Contact Details - **Cllr Dinsdale confirmed that this had been actioned**
- 15.05.25 from YDNPA - Summary report and detailed responses from organisations on the 2<sup>nd</sup> consultation of the Yorkshire Dales National Park Management Plan 2025-2030
- 15.05.25 from Quickline Comms - Fibre roll out - **The clerk updated that she had received confirmation that the Stakeholder Engagement Manager Mark will be attending the October Parish Council meeting**
- Various dates in May from NYC - Newbiggin Councillor Vacancy
- 19.05.25 from NYC - North Yorkshire Local Plan: our first conversation
- 20.05.25 from Newbiggin resident - Expression of interest in Newbiggin Councillor Vacancy
- 20.05.25 from Planning Enforcement Officer YDNPA - Camping/Caravans in Aysgarth
- 26.05.25 from HMRC - Confirmation of VAT Claim Refund 01.04.24 - 31.03.25 submitted
- 28.05.25 from NYC - Parish Liaison - Parish Update May 25
- 30.05.25 from NYC - New process for objecting to the removal of BT Phone Boxed AYSGARTH by the WAR MEMORIAL / DL8 3AE (t:01969663211) and THORNTON RUST / DL8 3AN (t: 01969663332) (close date 20.06.25) - **The Parish Council discussed the objections which had been e mailed to NYC.**
- 04.06.25 from NYC - Confirmation to Co-opt for Newbiggin Councillor Vacancy (**Item 4**)
- 05.06.25 from YDNPA - Notes and Briefings from Spring Parish Forums 2025

#### **13. Any Other Business**

**Action - Clerk to send a thank you e mail to Mr Peacock to say thank you for arranging to fell the tree near the Mill in Aysgarth**

**Meeting closed at 8.40pm**

**Date of next Parish Council Meeting - Thursday 4th September 2025 at 7.30pm at Aysgarth Institute**

**The Parish Council will not tolerate rude, abusive or threatening behaviour**