

# AYSGARTH & DISTRICT PARISH COUNCIL

## Minutes of the Annual General Meeting of the Parish Council held on 23<sup>rd</sup> May 2024 At Aysgarth Institute at 7.30pm

**Present:** Parish Cllrs: John Dinsdale (Chair), Linda Cooper, Rob Cromey-Hawke, Margaret Jones, Chris Parker, Robert Walker, Sandra Wilman, Peter Windle, David Wood

**District Councillor:** Yvonne Peacock

**In Attendance:** Mrs F Cartwright - Parish Council Clerk

**Members of the public:** None

### 1. Election of Chairman and Vice Chairman

Cllr Windle proposed Cllr Dinsdale for Chairman seconded by Cllr Cromey-Hawke, resolved unanimously  
Cllr Cooper proposed Cllr Walker for Vice Chairman seconded by Cllr Jones, resolved unanimously  
The Declaration of Acceptance Form was signed.

### 2. Consideration of Apologies for Absence - Apologies were given and accepted from Parish Councillor Sayer and Website Administrator Mrs P Pointon

### 3. Minutes of Parish Council meeting held on - The minutes of Meeting held on 4th April 2024 were approved as a true and correct record

### 4. Declaration of interest

Cllr Dinsdale declared an interest in R/57/45E - Land adjacent to East Lane Farm Buildings, Bishopdale  
Cllr Cromey-Hawke declared an interest in R/59/54B - High Meadow Barn, Thornton Rust

### 5. Appointment of Cllrs to Committees

The following Councillors were appointed to the Committees:

**Upper Dales Area Partnership (UDAP)** - Cllr Windle

**Yorkshire Local Council Association (YLCA)** - Cllr Dinsdale

**Cemetery** - Cllr Cooper & Cllr Wood

**Upper Dales Health Watch (UDHW)** - Cllr Dinsdale

### 6. Matters arising from the last meeting - none

### 7. Highways/Street Lights/Bins

- **Iron Bridge Goose Lane, Thoraby** - The Clerk read out the e mail response dated 15.05.24 received from Area 1 Highways confirming that the bridge forms part of the Highways Public Rights of Way Network maintained by the Structures team who will inspect and consider the reported problems and suggested repairs.

**Action - Cllr Cooper to provide photos for the Clerk to send to Area 1.**

### New Matters from 23.05.24 Meeting

- **Bridge, Aysgarth Falls** - District Cllr Peacock reported that an engineer had inspected the cracks on the Bridge at Aysgarth Falls and intervention was not required.

- **White Lines, Aysgarth** - Cllr Windle reported that the white lines in the middle of the road from Aysgarth Garage and past the Aysgarth Falls Hotel had faded and were potentially dangerous. **Action - Clerk to report to Highways**

**Business & Planning Act 2020 Pavement Licence Application from BR Aysgarth Ltd re Aysgarth Falls Hotel**

Cllr Walker reported that he had received a number of complaints about the application. The Parish Council discussed the application and agreed to strongly object to the application on the following grounds:

- The Aysgarth Falls Hotel already has two outside seating areas within the boundaries of the hotel: one to the side of the Hotel, off the main bar, and a large terrace to the rear of the Hotel. Planning permission was granted over a year ago for the installation of 14 lodges in the grounds and the conversion of the rear terrace to an enclosed dining area and function space, in addition to planning granted to convert the garages at the front of the hotel into a Delicatessen. The works have not yet commenced, and the Parish Council do not feel that the application for a pavement licence to facilitate drinking of alcohol and informal dining is justified at the present time.
- The application for 6 (8-seater) tables and 48 chairs would reduce the already limited number of public parking spaces outside the Hotel front.
- Locals and visitors visiting the nearby Aysgarth Falls currently use the public vehicle parking outside the Hotel front.
- Heavy goods vehicle deliveries and refuse collections are received by the Aysgarth Falls Hotel which currently use this public vehicle parking to move off the carriageway and not obstruct visibility for vehicles at the T junction nearby.
- The A684 is a busy 40 mile per hour road. At peak times vehicles are already parking on the sides of the A684 up to the Doctors Surgery and down the hill as far as the West Burton village turn off. The Parish Council have received complaints about parking and the Police have dealt with parking issues in the past. This would be exacerbated should the pavement licence be granted to the Aysgarth Falls Hotel.
- The planning applications granted are to expand the Hotel business and should provide more employment in the area, which will increase the need for parking for staff. Removing public vehicle parking spaces will exacerbate the parking problems.
- The Parish Council are concerned for the health & safety of locals and visitors who currently use the footpath which runs directly along the front of the Hotel building. There are concerns that people will feel the need to walk around the large number of bustling tables and on to the busy A684 main road.
- The Parish Council are also concerned about noise for local residents particularly late at night. Although the application states the time of use as 9am to 10pm, the licensed hours for the consumption of alcohol held by the hotel extends to 2am, 7 days a week.
- The Parish Council is happy to support local business, and once the garages have been converted into the Delicatessen in accordance with the planning permission granted, the Parish Council would be happy to reconsider its position on an application for a pavement licence, especially if the other concerns are also addressed.

**Action - Clerk to e mail Licensing Dept. at NYC to object strongly to the application by the close date of 28.05.24**

**8. Financial Matters**

**8.1 The council resolved to authorise the following payments:**

<b>Date/Inv #/Chq</b>	<b>Payee</b>	<b>£</b>	<b>Description</b>
101086	F Cartwright	193.36	Clerk Pay - May 24
101087	F Cartwright	10.85	Clerk Expenses - May 24
101088	F Cartwright	181.46	Clerk Pay - June 24
101089	F Cartwright	10.00	Clerk Expenses - June 24
1938	Yorkshire Dales Accountancy	186.00	Payroll Services 04.04.23 - 31.03.24
342	Thornton Rust Institute	15.00	Room Hire Parish Meeting 27.03.24
4913355	Business Stream	15.57	Rock Garden Water 28.01.24 - 27.04.24

**Total** **£612.24**

May 24 Clerk pay includes back dated increased rate of pay from 01.04.24.

### 8.2 Income Received since the 04.04.24 Meeting:

Date	Remitter/Ref	£	Description
28.03.24	Jason Thomas Photography	20.00	Advertising on PC website (add'l payment)
15.04.24	Mr M Cooper	25.00	Let of Skellicks, Thoraby
15.04.24	Howesyke	80.00	Let of Thornton Mire with shooting rights
16.04.24	Mr D Wood	450.00+10.00	Let of Flout Moor & Seata Quarry, Aysgarth
30.04.24	NYC	5,750.00	1 <sup>st</sup> instalment of Precept 24/25

### 8.3 PKFLittlejohn LLP External Auditor - Instructions for 2023/24 Financial Year (Circulated)

**Certificate of Exemption** - The Clerk advised that the Parish Council is not in a position to apply for the Certificate of Exemption as the expenditure was higher than the £25,000 threshold for 23/24. The Accounts would be prepared for review at the 20.06.24 meeting.

### 9. Planning - To consider the following Planning Applications:

#### New Applications

**R/59/55/LB** - Listed building consent for internal rearrangements, to create a ground floor WC/Shower Room and the installation of a replacement timber double glazed window at Fosse Cottage, Thornton Rust, DL8 3AN  
**The Parish Council had no comment to make**

The previously considered planning applications are showing on the YDNPA Citizens Portal as:

#### Approved (Conditional)

**R/58/77D** - Householder planning permission for erection of wooden greenhouse and shed/log store to the rear of the property at South View, Thoraby, DL8 3SU (**Approved conditional 02.04.24**)

**Approved (S106)** - none

**Withdrawn/Final Disposal** - none

#### Under Consideration

**R/59/50C** at Hardbanks Barn, Thornton Rust, DL8 3AS (**Reg date 20.04.20**)

**R/51/54M** at Birkbeck House, Aysgarth, DL8 35R (**Reg date 30.11.20**)

**R/58/49A** - Full planning permission for change of use from agricultural barn to short term holiday let, including rebuilding of lean-to in local stone; installation of ground and roof mounted solar PV panels, package sewage treatment plant, borehole and subterranean LPG tank at Marion's Barn, Westfield Lane, Thoraby

**R/53/36** - Full planning permission for the installation of a 25m lightweight lattice mast with 3no. radio antennas, 3no. transmission dishes, radio equipment housing, solar array comprising of 36no. solar panels and 2no. ground-based cabinets along with ancillary development and proposed access track (circa 145m) for the purpose of telecoms at Gilbert Lane (NGR: E394078 / N481344), Bishopdale, BD23 5JB

**R/58/65G** - Full planning permission for erection of 1no rural workers dwelling, conversion of barn (Barn C) to short term holiday lets with associated garages (as approved under application reference numbers R/58/65C and R/58/65F), extension of existing site office (Barn F) to provide kitchen facilities (as approved under application reference numbers R/58/65C and R/58/65F), erection of 1no agricultural barn (Barn D) and provision of new internal site access road at Howesyke Farm, Bishopdale Lane, Bishopdale, DL8 3TG

**R/53/27J** - Full planning permission for the erection of a 3-bedroom rural workers dwelling at Kidstones Farm, Bishopdale, Leyburn, DL8 3TG

**R/57/49A** - Full planning permission for proposed extension and conversion of holiday let to form 1no. local occupancy dwelling at Bishopdale Bunkhouse, Cross Lanes, Thoraby, DL8 3TB

**R/57/6Z** - Full planning permission for decked area with fencing, used for outdoor seating and tables in conjunction with the business (**retrospective**) at Street Head Inn, Newbiggin, DL8 3TE

**R/57/45E** - Full planning permission for the installation of approximately 140m of 450mm twin wall HDPE pipe and the construction of a stone pipe intake (**retrospective**) at land adjacent to East Lane Farm Buildings, Bishopdale, DL8 3TF

**R/54/7W** - Full planning permission for use of land for siting of caravan for use as holiday park reception and office and site wide lighting plan (**retrospective**) at Aysgarth Lodge Holidays, Westholme Bank, Aysgarth.

**R/57/17B** - Householder planning permission for removal of three sheds and replacement of sheds 2 & 3 only, alterations to roof of rear kitchen and relocation of oil tank and provision of coal bunker at Brookside, Newbiggin.

**R/57/17C/LB** - Listed Building consent for replacement of existing windows and doors with a mixture of timber and uPVC alternatives; removal of wood store from rear elevation and alterations to roof of rear kitchen at Brookside, Newbiggin.

**R/57/45E** - Full planning permission for the installation of approximately 140m of 450mm twin wall HDPE pipe and the construction of a stone pipe intake (retrospective) at land adjacent to East Lane Farm Buildings, Bishopdale, DL8 3TF

**R/59/54B** - Section 73A application to vary Condition 1 - plans list; and Condition 2ii) window specification of R/59/54A (Section 73A application to vary Condition 2 of R/59/54 (Full planning permission for re-occupation of a former dwelling and installation of package treatment plant) at High Meadow Barn, Thornton Rust DL8 3AW.

**R/51/54** - Full planning permission for conversion of the outbuilding called "The Bothy" into a holiday let; repairs to the access road and kerbing; installation of Aco drainage channels to replace drainage ditches and the relaying of a stone flagged footpath at 4, St Joseph's Mews, Aysgarth, DL8 3SR.

**R/51/54Q/LB** - Listed building consent for conversion of the outbuilding called "The Bothy" into a holiday let; repairs to the access road and kerbing; installation of Aco drainage channels to replace drainage ditches and the relaying of a stone flagged footpath at 4, St Joseph's Mews, Aysgarth, DL8 3SR.

**R/57/18L** - Householder planning permission for creation of a new driveway entrance from the highway sited along the eastern boundary of the property. Removal of the existing driveway entrance located at the western end of the property boundary and reinstatement of the highway verge and boundary wall at this location at Millscar House, Newbiggin, DL8 3TD.

**R/57/18MLB** - Listed building consent for creation of a new driveway entrance from the highway sited along the eastern boundary of the property. Removal of the existing driveway entrance located at the western end of the property boundary and reinstatement of the highway verge and boundary wall at this location at Millscar House, Newbiggin, DL8 3TD

## **10. Thoraby Moss and Thornton Mire (*Standing Item*)**

- **Thoraby Moss Legal matters** - Action - Clerk to respond to the solicitor's e mail dated 21.05.24 providing the information requested and clarifying scope of solicitor's work going forward. Clerk to contact WBW Surveyors and ask them to provide the plan referred to in solicitor's e mail dated 21.05.24, and also provide the Parish Council with the redrafted agreement
- **Landscape Recovery Scheme** - Cllr Dinsdale updated the Parish Council regarding an e mail he had received on 20.05.24 from the Yorkshire Peat Partnership. The Parish Council decided not to pursue this.

## **11. Edwardian Rock Garden, Aysgarth (*Standing Item*)**

**Maintenance Work** - Cllrs Dinsdale and Windle had emptied the water, cleaned it out, let it dry and repointed. It would be monitored for leaks. The waterfall switch is playing up and would also be monitored. The Parish Council thanked them for the maintenance works.

**Donations** - Cllr Cromey-Hawke said that he had further looked into how the Parish Council could process bank card donations towards the up-keep of the Rock Garden. A QR Code displayed at the Rock Garden linked to a

'Just Giving' type Page was an option. The Clerk could periodically draw the donations down into the main Parish Council current account. The link could also be published on the Parish Council website, social media, etc. The Parish Council does not need to be a registered charity in order to use this method. The Parish Council agreed this and would also like to retain the donations box for cash donations. **Action - Cllr Cromey-Hawke to look into the best platform and liaise with the Clerk.**

## **12. National Association of Local Councils (NALC) Revision of the 2019 NALC Model Financial Regulations (Circulated)**

The Parish Council noted that it had previously resolved to adopt the NALC Model and the resolution remains current. The Parish Council adopted the revised model regulations and will work through the document to adapt it to suit the Parish Council's size and structure. **Action - The Clerk to produce a marked-up version to circulate to the Parish Council for review.**

## **13. Correspondence (Circulated) E mail dated:**

**The Parish Council considered the correspondence received and commented as indicated below in bold:**

- 04.04.24 from Bishopdale resident - PC copied into e mail to YDNPA re historic Planning Application R/53/27/H - **Received in copy on day of last meeting 04.04.24. YDNPA had previously responded directly to the writer**
- 09.04.24 from WBW - Confirmation of updating system in prep for 2024 annual submission
- 09.04.24 from Area 1 - Confirmation of servicing of grit bin outside Aysgarth Institute from Autumn/Winter 24 at a cost of £90 including VAT
- 09.04.24 from UDHW - Synopsis of March 24 meeting for upload to PC website
- 11.04.24 from Info@Talk Action - Community Engagement Training
- 15.04.24 from YDNPA - Agendas for Spring Parish Forums
- 16.04.24 from NYC - 2 solar lights to be installed near Doctors Surgery Aysgarth
- 17.04.24 from NYC - Notification of Commencement of the Call for Sites
- 25.04.24 from NYC - Standards Bulletin March 24
- 26.04.24 from Yorkshire Dales Accountancy - Acknowledgement of revised rate of Clerk pay
- 29.04.24 from Aysgarth resident - Query regarding building works to outbuilding at Greystones, Aysgarth **Cllr Windle said that he had received an e mail from an Aysgarth resident querying whether the Parish Council had been notified by YDNPA of a Planning Application for the works to the outbuilding. The Clerk updated that the YDNPA had confirmed in writing to the owners that planning permission was not required, and the works could be carried out under permitted development**
- 30.04.24 from Rob Fawcett - DEFRA Countryside Stewardship Higher Tier Manual
- 01.05.24 from NYC - Request for completion of Monitoring Form re District Cllr Peacock Funding for Defibrillators
- 08.05.24 from NYC - Acknowledgement of Defibrillator Monitoring Form and confirmation no further information required. **The Parish Council thanked Cllr Peacock for the funding.**
- 13.05.24 from YLCA - Launch of new website
- 15.05.24 from Area 1 Highways - Response to PC e mail re ownership of Ironbridge Goose Lane, Thoraby
- 15.05.24 from YLCA - Richmondshire Branch Annual Meeting at Colburn Village Hall on 13.06.24 at 7pm
- 15.05.24 from YDNPA - Summary Notes from YDNPA Management Plan Annual Forum held on 07.05.24

## **14. Any Other Business**

- The date of the next Parish Council meeting was changed from 04.07.24 to **20.06.24.**
- The Clerk read out the e mail dated 21.05.24 from Pip Pointon withdrawing self-employed services producing press releases. The Parish Council agreed not to replace this service.
- **Action - Clerk to e mail Pip to express thanks for her services of producing press releases and the Parish Council will look forward to continuing working with her regarding the Aysgarth & District Parish Council website.**

- The portrait of His Majesty the King had arrived and is currently being displayed at Aysgarth Institute and available for display at the other Village Halls within the Aysgarth & District Parish Council parishes.

**Date of next Parish Council meeting - Thursday 20th June 2024 at 7.30pm at Aysgarth Institute  
(This meeting replaces the previously scheduled 04.07.24 meeting)  
Meeting closed 8.40pm**