

AYSGARTH & DISTRICT PARISH COUNCIL

Minutes of the Annual General Meeting of the Parish Council held on 27th May 2021 At Aysgarth Village Hall at 7.30pm

Present: Parish Cllrs: John Dinsdale (Chair), Linda Cooper, Tim Freer, Margaret Jones, Alison Sayer, Robert Walker, Sandra Wilman, Peter Windle, David Wood

District Councillor: Cllr Yvonne Peacock

In Attendance: Mrs F Cartwright - Parish Clerk

Mrs P Pointon - Website Administrator/Press Release

Members of the public: 0

- 1. Risk Assessment (Circulated)** - Cllrs were satisfied with the 'returning to face-to-face meetings' Risk Assessment which had been carried out.
- 2. Election of Chairman and Vice Chairman** - Cllr Windle nominated Cllr Dinsdale as Chairman, Cllr Walker seconded. Cllr Dinsdale signed the Declaration of Acceptance Form, witnessed by the Clerk. Cllr McGregor stepped down as Vice Chair. Cllr Sayer proposed Cllr Walker as Vice Chairman. Cllr Cooper seconded.
- 3. Consideration of Apologies for Absence** - Apologies were given and accepted from Cllr Brian McGregor.
- 4. Minutes of Parish Council meeting held on** - The minutes of the ordinary meeting held on 8th April 2021 were approved as a true and correct record.
- 5. Declaration of interest** - The Chairman and Cllr Freer declared an interest in item 16.
- 6. Appointment of Cllrs to the following committees/organisations:**
 - Upper Dales Area Partnership (UDAP)** - Cllrs Dinsdale and Windle remain.
 - Yorkshire Local Councils Association (YLCA)** - Cllr Dinsdale remain.
 - Cemetery** - Cllr McGregor stepped down. Cllrs Cooper & Sayer remain.
 - Upper Dales Health Watch (UDHWA)** - Cllr Dinsdale
 - Parish Forum (YDNPA)** - Cllrs Dinsdale & Sayer remain.
- 7. Matters arising from the last meeting** - None
- 8. Highways/Street Lights/Bins**

The Clerk updated on the responses received from Highways on 20.05.21:

- **Dangerous Tree, Aysgarth** - Tree on side of road opposite Well Garth needs cutting down - Highways have identified two sets of trees, one opposite George & Dragon pub, and one near the Warren, these are not the trees reported by the Clerk. **Action - Clerk to clarify location as being to the left of Burn Rigg bungalow. Additionally to make the point that the trees by the Warren could be removed as Ash Diseased and compromising the BT overhead cables.**
- **Thorlby to Aysgarth** - Two large pot holes on the hill from Thorlby to Aysgarth - the Highway Officer has inspected the site and advises that he carried out repairs to any defects at intervention level. Cllr Wilman said that not all potholes had been filled. **Action - Cllr Wilman to provide photographs.**
- **Nipe Lane, Thornton Rust** - As part of the lay by work the right of way has been blocked with bollards - the concern has been passed to the engineer managing the layby improvement and they have identified some bollards that need removing and this will be done at the end of the programme.

New Matters

Action - The Clerk was asked to report the following new matters to Highways:

After the floods in February a length of retaining wall on the right-hand side of the road (riverside) if travelling from Aysgarth to Throstle Nest has fallen away. Cllr Dinsdale had previously been assured that this would be repaired. Bollards were in place but have recently been removed.

Query why the area by Mill Lane and Northampton House, Aysgarth was not overhauled as part of the Lay By project. The Parish Council were previously advised that this work would go ahead.

Cllr Jones reported that the triangular warning signs re floods and ice had been in Newbiggin for months and were dangerous as grass was growing over them and they posed a trip hazard. Action - Clerk to ask Highways to collect them.

Street Light # 1 at the top of Mill Hill, Thoralby is out.

The Road Traffic Speed sign on Jammy Hill on the approach to Aysgarth Village is intermittent.

9. Financial Matters

9.1 The council resolved to authorise the following payments:

Chq #	Payee	£	Description
100980	Mr. Parker	7,200.00	Interim Payment Thoralby Parish Drainage Proj
100981	A Goulthorpe	508.00	Grass Cutting - April 21
100982	J Dinsdale	46.32	Rock Garden - Signs & Locks
100983	Business Stream	46.28	Rock Garden - Water - Jan 21 - April 21
100984	F Cartwright	150.52	Clerk Pay - May 21
100985	F Cartwright	10.00	Clerk Expenses - May 21
100986	British Gas	77.12	Rock Garden - Electricity - Jan 21 - April 21
100987	J Reynolds	50.00	Internal Audit Fee 2020/21
Total		£8,088.24	

The interim payment to Mr Parker for Thoralby Parish Drainage Project was agreed at a previous meeting and cheque signed between the April and May meetings (cheque 100980).

The Internal Audit Fee invoice from J Reynolds was received after the agenda had been issued and was agreed at the May meeting (cheque 100987).

To acknowledge receipt of the following income for the land rentals:

Method of payment	£	Received from	Land
Cheque	435.00	Mr Wood	Flout Moor, Aysgarth
Cheque	5.00	Mr Wood	Seata Quarry, Aysgarth
Cheque	20.00	Ms Pratt	Thornton Rust
Cheque	70.00	Mr Lancaster	Haw Lane, Thoralby
Cheque	25.00	Mr Cooper	Skellicks, Thoralby
Total	£555.00		

9.2 VAT Reclaim submitted £366.80 01.04.20 - 31.03.21 (Circulated)

10. AGAR/Accounts for 2020/21 (Circulated)

B.1. Annual Internal Audit Report 2020/21

The Annual Internal Audit Report prepared by Jo Reynolds was noted. All the accounts were in order.

B.2 Section 1 - Annual Governance Statement 2020/21

The Statements from Section 1 of the External Audit Form were confirmed and it was resolved as a true and correct record. Section 1 was then signed by the Clerk and the Chairman.

B.2.i. Section 2 - Accounting Statements 2020/21

The Accounting Statement in Section 2 was considered, and it was resolved as a true and correct record. Section 2 was then signed by the Clerk and the Chairman.

B.3. Presentation of the Accounts for the Year 2020/21

The accounts were presented to the council for the year. The accounts were considered and approved by the council.

B.4. Certificate of Exemption - AGAR 2020/21 Part 2

The Certificate of Exemption was approved by the council. The form was signed by the Clerk and the Chairman.
Action - Clerk to e mail Certificate to PKFLITTLEJOHN LLP by close date of 30.06.21 and arrange for appropriate documents to be uploaded to the Parish Council website.

11. Planning - To consider the following Planning Applications:

New

R/58/85 - New Cottage, Westfield Lane, Thoralby, DL8 3SU - Householder planning permission for erection of detached timber framed single garage - **The Parish Council had no comment to make.**

Pending Update

R/59/50C at Hardbanks Barn, Thornton Rust, DL8 3AS

R/53/32 at Big Laithe, Bishopdale

R/53/27F at Land west of Kidstones Gill Bridge, Bishopdale

R/51/54M at Birkbeck House, Aysgarth, DL8 35R

R/51/54N/LB at Birkbeck House, Aysgarth, DL8 35R

R/58/12R at Town Head Farm, Thoralby, DL8 3SU

R/58/95 at Bishop Fold, Westfield Lane, Thoralby, DL8 3SU

R/51/54N/LB at Birkbeck House, Aysgarth

R/51/54M at Birkbeck House, Aysgarth

R/59/54 at High Meadow (formerly Brookside Barn), Thornton Rust, DL8 3AW

R/57/5Y/LB at Turn Syke Barn, Newbiggin, DL8 3TD

R/57/5Z/LB at Turn Syke Barn, Newbiggin, Bishopdale, DL8 3TD

R/58/55B/OH Thoralby Village

R/58/78A/LB at Holmeside House, Thoralby, Leyburn, DL8 3SZ

R/58/58C at Spickles Farm, Eshington Lane, West Burton, DL8 3BD

Approved Conditionally - None

Other Planning

Howsyke - Cllr Dinsdale had not been able to make contact with Richard at YDNPA.

Cllr Sayer said that there was digging at East Lane Farm (not East Lane House), Bishopdale. **Action - Clerk to e mail YDNPA to enquire whether planning permission had been sought as the Parish Council had not received an application.**

Action - Clerk to query whether there has been an application for the Farm at Throstle Nest, Aysgarth.

12. Thoraby Moss & Thornton Mire (Standing Item)

E mail dated 17.05.21 from George F White apologising for the delay in locating the original Grazing Agreement for Thoraby Moss.

The Parish Council were in agreement that given the problems locating the original out of date agreement, the Parish Council should consider asking Rob Harrison PWC Surveyors to draw up a new agreement between the Parish Council and Mr Fawcett in line with the new Stewardship Agreement and incorporating a new rent. **Action - Clerk to contact Rob and once available circulate the draft Agreement to Councillors and Jane Huntington, Secretary to Thoraby Moss Parish.**

13. Ownership of Land/Rights of Way (Standing Item) - The Parish Council had no comment to make.

14. Natural England Higher Level Stewardship (HLS) agreement expires in 2021.

The Clerk updated that Rob Harrison had not responded to her/Cllr Dinsdale e mails of 19.04.21 & 03.05.21 in time so the Stewardship Agreement had been signed by Cllr Dinsdale and returned by recorded delivery within the specified deadline. Rob had subsequently e mailed confirming that the agreement had been completed correctly. Rob e mailed again on 27.05.21 to say that RPA had contacted him stating that John Dinsdale was not an authorised signatory. Rob would sign the agreement.

15. Rock Garden, Aysgarth - Cllr Dinsdale updated the meeting that Mrs Stockdale had kindly offered to store and put the green bin out for collection at the Rock Garden, providing the Parish Council paid for the bin. **Action - Clerk to order green bin from RDC.**

Cllr Dinsdale asked for a volunteer to help him install the low stone lintel signs. Cllr Windle volunteered and they arranged to meet on 29.05.21

Cllr Dinsdale has arranged for an electrician to inspect the Rock Garden re 5 Year Fixed Wire Test, etc.

Cllr Dinsdale will be arranging a Maintenance Meeting with the previous owner Mr Anderson and the new volunteers Cllr Cooper and Paul Markey.

16. Kennel Fields, Thornton (Circulated)

- E mail dated 27.04.21 from the YDMT supporting the leasing of the Kennel Field & assuring the Kennel Field Trust (KFT) of support with community grants in the future
- E mail dated 03.05.21 from KFT re Minutes of 16.04.21 KFT meeting

The Parish Council considered the documents received to date. It was noted that the Yorkshire Dales Millennium Trust (YDMT) agreement had not been provided to the Parish Council.

Cllrs expressed a number of concerns regarding the proposal. A decision regarding whether to lease the Kennel Field would be taken once the YDMT Agreement had been received.

17. Beck at Brookside, Thornton Rust - Cllr Dinsdale

The Parish Council agreed to repair the Beck which would be paid for from the Thornton Mire Bank Account.
Action - Cllr Dinsdale to arrange the works.

18. BT Payphone Consultation on Intended Programme of Payphone Removals (Circulated - close date 01.06.21) - Cllrs Windle & Sayer

- E mail dated 09.04.21 & 15.04.21 from RDC re BT Consultation
- E mail dated 15.04.21 from Cllr Peacock re above

Cllr Peacock confirmed that she would be submitting a response expressing the Parish Council's views. The Parish Council agreed to also submit a response. **Action - Clerk to submit the responses received from Cllr Windle (Aysgarth) and Cllr Sayer (Bishopdale).**

19. Yorkshire Dales National Park Authority (YDNPA) Car Parks (Circulated - close date 25.06.21) - Cllrs Walker & Windle

- E mail dated 14.05.21 from YDNPA

Action - Clerk to submit the views of Cllrs Windle and Walker to YDNPA re free resident parking, recommendation re camp stoves, BBQ's, etc. be classified as banned items, etc.

20. Grants for Street Lighting (Circulated) - Cllrs Windle & Walker

- E mail dated 22.04.21 from Richmond resident re RDC Street Lighting Grants

The Clerk updated that she had received an e mail from RDC stating that they would be back in touch once the grants were available on line.

The Parish Council agreed that they would like to apply for an electric light to replace the solar light to be located somewhere between the Doctors Surgery and the Aysgarth Falls Hotel. Ideally a second electric light was also required. A site visit should be requested to discuss the appropriate location(s). The solar light could be relocated to another area in the Parish.

21. Correspondence (Circulated)

The Parish Council noted the following correspondence:

- E mail dated 15.04.21 from Chair of Governors, BAWB School Federation re Community Update
- E mail dated 27.04.21 from RDC re Precept Remittance Advice 4579
- E mail dated 03.05.21 from Thoralby Parish Secretary re Interim Invoice for payment to Mr Parker re Parish Drainage Project
- E mail dated 04.05.21 from NYCC re £1,000 Grant Transfer for Thoralby Parish Drainage Project (Cllr Peacock Locality Budget). The Clerk thanked Cllr Peacock for the contribution.

22. Any Other Business

The Clerk reported that the stock of defibrillator pads was reduced to one out of date set. To date Aysgarth, Newbiggin and Thornton Rust had received pads. Grants would need to be raised in order to fund any new pads required. Cllr Peacock said that there may be funds available from her Locality Budget (minimum request £300.00). The Area Partnership Grant could be another potential source of funding. **Action - Clerk to e mail Cllr Peacock with details of the request. Clerk to contact Cardiac Science to see if the out-of-date set of pads could be replaced free of charge.**

Cllr Wood said that he had been approached by a local resident querying responsibility for the repair of a wall near the old closed Aysgarth Church Yard. Cllr Peacock clarified that this was the responsibility of RDC and the contact details are on the sign. **Action - Cllr Wood to feedback to local resident to contact RDC direct.**

Cllr Cooper said that the Electricity Board/Contractors were supposed to be returning after the winter to make good the damage to the village green in Thoraby. **Action - Cllr Dinsdale to contact Mr Percival.**

The Parish Council noted that a number of wooden hand painted signs had been erected in Thoraby village with language referring to Dog Foul in an offensive manner. **Action - Clerk to contact Amanda Dyson to request a small bin at the bottom of Haw Lane near the gate to Rose Cottage. Cllr Cooper would advise local residents that a bin would be ordered in the hope that dog owners would use it and the signage could be taken down.**

23. Items for next Meeting Agenda

Date of next meeting - Thursday 15th July 2021 at 7.30pm at Aysgarth Village Hall

Meeting closed 9.28pm