

AYSGARTH & DISTRICT PARISH COUNCIL

Draft Minutes of the Annual General Meeting of the Parish Council held on 25th May 2023 At Aysgarth Institute at 7.30pm

Present: Parish Cllrs: John Dinsdale (Chair), Linda Cooper, Rob Cromey-Hawke, Margaret Jones, Chris Parker, Alison Sayer, Robert Walker, Peter Windle, David Wood

In Attendance: Mrs F Cartwright - Parish Council Clerk

Members of the public: 1

1. Election of Chairman & Vice Chairman

Cllr Sayer proposed Cllr Dinsdale and Cllr Walker for Chairman and Vice Chairman. Seconded by Cllr Jones. The Chairman signed the Declaration of Acceptance Form.

2. Consideration of Apologies for Absence - Apologies were given and accepted from Parish Councillor Wilman and Website Administrator Pip Pointon.

3. Minutes of Parish Council meeting held on - The minutes of Meeting held on 6th April 2023 were approved as a true and correct record

4. Declaration of interest - Cllr Cooper declared an interest in item # 13 Grass Cutting

5. Appointment of Councillors

Councillors signed the Declaration of Acceptance of Office Forms. The following Councillors were appointed to the Committees:

Upper Dales Area Partnership (UDAP) - Cllr Windle

Yorkshire Local Council Association (YLCA) - Cllr Dinsdale

Cemetery - Cllr Cooper & Cllr Wood

Upper Dales Health Watch (UDHW) - Cllr Dinsdale

6. Matters arising from the last meeting - none

7. North Yorkshire Council Resilience & Emergencies Officer Visit - Satellite Communications

Joe Rushbrook was welcomed to the meeting. The Parish Council thanked Joe for arranging the sand bags which had been received by Aysgarth & Thornton Rust. Joe talked the Parish Council through the 2 x Iridium Hubs and 6 x Walkie Talkies equipment which had been funded by North Yorkshire County Council and Cllr Peacock. The hubs would be located at Aysgarth Institute and Thornton Rust Village Hall. All the Parishes would receive a Walkie Talkie for use in an emergency. The Hubs can be connected to 5 x Smart phones and when used the data from the hub is used not personal mobiles. A passive antenna is an option to be discussed with the Institute/Village Halls.

The Parish Council thanked Joe for the equipment and his time. The Parish Council would let Joe know when they had set the equipment up so that he could come back and link the Parish Council with other Parish Councils in Wensleydale and Swaledale.

8. Highways/Street Lights/Bins

Historic/Ongoing - Further updates were not available on the following matters:

- Bridge at Bishopdale
- Spickles Lane - Aysgarth & Burton-Cum-Walden
- Mill Lane, Aysgarth
- Dangerous Tree Thornton Rust Road
- Water/ice at Kelspring, Aysgarth Thornton Rust Road
- Solar Lights nr Doctors Surgery, Aysgarth

From 06.04.23 Meeting:

- **Opposite the Church Gates, Aysgarth** - Cllrs reported that the stone gully had been cleared of leaves.

Action - The Clerk was asked to report the following matters to Highways:

- Pothole at side of Chapel, Aysgarth
- Pothole in the dip at Lowgill, Aysgarth to Thornton Rust Road - there had been two blow outs in the space of a week
- Signage needed re Speeding bikes on Low Green Lane, Thoralby which are dangerous for horse riders

9. Financial Matters

9.1 The council resolved to authorise the following payments:

Date/Inv #/Chq	Payee	£	Description
101060	F Cartwright	225.96	Clerk Pay - May 23
101061	F Cartwright	11.50	Clerk Expenses - May 23
02089	YALC	222.00	YALC Subscription 2023
070	Thoralby & District Village Hall	15.00	Room Hire Annual Parish Meeting 13.04.23
490576	Hybrid Property Care	275.00	Emergency Grass Cutting for Coronation
Total		£749.46	

Plus Invoice dated 11.05.23 from Business Stream for £21.19 for 28.01.23 - 27.04.23 Rock Garden Water which was received after the agenda was issued was also approved for payment.

9.2 Income Received since the 06.04.23 Meeting:

Date	Remitter/Ref	£	Description
26.04.23	Cooper	25.00	Land Let - Skellicks, Thoralby
27.04.23	J Dinsdale	175.87	Rock Garden Donations
28.04.23	D Wood	10.00	Land Let - Seat Lane, Aysgarth
28.04.23	D Wood	450.00	Land Let - Flout Moor, Aysgarth
28.04.23	NYC	4,000.00	Precept 23/24 (50% 1 st instalment)

Payment would be received shortly for the Let of Hawe Lane, Thoralby

9.3 To confirm the final number of Kings Coronation mugs supplied to each Parish for the purposes of calculating the net value invoices to the Village Institutes/Halls

The Clerk advised that the net of VAT cost of the mugs was £487.00 less Grant received from RDC of £174 = £313 which equates to £4.35 per mug (72 mugs purchased).

Cllr Cooper confirmed that 16 had been provided to children in Thorlby. **Action - Clerk to invoice Thorlby Village Hall for 16 x £4.35 = £69.56**

Cllr Windle confirmed that 36 were required for Aysgarth (some had been given out at the Kings Coronation Picnic). **Action - Clerk to invoice Aysgarth Institute for 36 x £4.35 = £156.60**

Cllr Cromey-Hawke would liaise with the Clerk to confirm numbers for Thornton Rust

10. Planning - To consider the following Planning Applications:

New Applications

R/58/49A - Full planning permission for change of use from agricultural barn to short term holiday let, including rebuilding of lean-to in local stone; installation of ground and roof mounted solar PV panels, package sewage treatment plant, borehole and subterranean LPG tank at Marion's Barn, Westfield Lane, Thorlby

The Parish Council had no comment to make.

The previously considered planning applications are showing on the YDNPA Citizens Portal as:

Approved Conditionally

R/51/51H - Full planning permission for erection of extensions to two agricultural livestock buildings to provide additional livestock housing and for occasional use of existing general purpose agricultural storage building for housing livestock during times of need at Wensleydale Farm, Aysgarth, DL8 3SR (**Approved Conditional 13.04.23**)

Withdrawn/Final Disposal

R/58/48S - Full planning permission for erection of storage building for purposes ancillary to the enjoyment of the dwelling house and incidental to the existing use of the land at Littleburn, Westfield Lane, Thorlby, DL8 3BE (**Withdrawn/Final disposal 25.04.23**)

Under Consideration

R/59/50C at Hardbanks Barn, Thornton Rust, DL8 3AS (**Reg date 20.04.20**)

R/51/54M at Birkbeck House, Aysgarth, DL8 35R (**Reg date 30.11.20**)

R/53/33 - Full planning permission for conversion of barn to local occupancy dwelling/holiday accommodation, together with installation of package treatment plant at Barn to south-east of B6160, Kidstones Farm, Bishopdale, DL8 3TQ

R/53/21D - Full planning permission for conversion of barn to local occupancy dwelling/holiday accommodation with associated domestic curtilage and parking, and installation of septic tank at Barn south of Kidstones Farmhouse, Kidstones Farm, Kidstones, Bishopdale, BD23 3TG

R/53/35 - Full planning permission for conversion of barn to local occupancy dwelling/holiday accommodation at Barn to West of Kidstones Farmhouse, Bishopdale, DL8 3TQ

R/51/25L - Major Planning Application - Full planning permission for 15 holiday lodges and facilities, alongside refurbishment of and extension to existing hotel at Aysgarth Falls Hotel, Aysgarth, DL8 3SR

R/51/146 - Full planning permission for change of use of no more than 30% of the gross internal floor area to be used as accommodation for caretakers, artisans and exhibitors involved in the primary community use in the remainder of the property. This involves the change of use of elements of the building from class F1 to class C3 at Aysgarth Methodist Chapel, Chapel Lane, Aysgarth, DL8 3AE.

11. Thoraby Moss and Thornton Mire (*Standing Item*)

- **Thoraby Moss Legal matters** - The clerk confirmed the solicitor commenced work on 22.05.23
- **Review of 2023 Basic Payment Scheme Application Form** submitted by WBW to RPA via online portal (Deadline for changes 09.06.23). The Parish Council approved the application.

12. Edwardian Rock Garden, Aysgarth (*Standing Item*)

- **Update re Maintenance Work** - Cllr Dinsdale & Windle updated the meeting that they had drained the water, concreted the rocks (not all the way round), etc. and feel that there may still be a leak. Given they still have the specialised cement they will have another attempt. It was agreed to keep the water switched off until the leak was resolved. Cllr Windle confirmed the current water reading as 4261.
- Cllr Windle said that an Aysgarth resident had offered to weed the Rock Garden, take cuttings, grow them and sell them with proceeds going into the donations box. The Parish Council asked Cllr Windle to thank the resident.

13. Grass Cutting Quotes (*Circulated*)

- Cllr Windle summarised the costings and practical arrangements if the Parish Council was to purchase equipment and arrange a Volunteer Programme. Councillors felt that this was not a realistic option at the present time.
- The quotes received from Hybrid Property Maintenance and Mark Cooper were considered. Hybrid Property Maintenance was considered too high as it represented the majority of the annual Precept. Mark Cooper's quote was considered realistic market rate. The Parish Council reviewed the Cashflow Forecast for the Year ended March 24.
- **Action - Clerk to e mail Mark Cooper accepting the quote for a maximum of 10 cuts per season/year to be invoiced 'per cut' or 'monthly' and Grass Cutting arrangements will be reviewed annually in January of each year.**
- **Action - Clerk to thank Hybrid Property Maintenance for the one off cut and confirm payment, and to decline the quote.**
- Requests had been received from Aysgarth residents to leave areas of village Green uncut and plant them with wild flowers. The Parish Council felt that this would look untidy at certain times of the year.

14. Notice re Commons Act 2006 - CA3 009 Application to apportion common land rights, exercisable over Bishopdale Edge (CL41) - Right Entry 32 in relation to Grazing Rights attached to Ribba Hall and New Gill Farms (*Circulated*)

The Parish Council had no comment to make.

15. Correspondence (*Circulated*) E mail dated:

- 05.04.23 from AJG - Confirmation of payment & renewal of annual insurance
- 06.04.23 from NYC - NYC Standards Arrangements
- 11.04.23 from prospective buyer of Aeries, Aysgarth - **Action - Clerk to respond clarifying that the Parish Council had given the previous owner permission to drive over the grass to access a garage (the part of the building which has since been converted into a living room). The owner/other members of the public do not have permission to park vehicles on the grass. The Parish Council will not deregister the land.**

- 11.04.23 from Friends of the Dales - Donation Request
- 11.04.23 from Solicitors - Acknowledgement of engagement of services
- 14.04.23 on behalf of Cllr Peacock - Invite to Local Plan Parish Council Forum - Consultation # 6 Settlement Boundaries - Meeting on 27.04.23 at Bainbridge Village Hall at 7pm
- 16.04.23 from PWC Surveyors - Response to request for information re Thoraby Moss
- 17.04.23 from Solicitors - Requests for information to open PC file & issue T's & C's
- 17.04.23 from Yorkshire Dales Accountancy Payroll Dpt - P30 for Q/E 05.04.23
- 19.04.23 from WBW - Response to request for information re Thoraby Moss
- 20.04.23 from NYC - Offer of £800 Grant from Cllr Peacock for Defibrillators - **The Clerk confirmed that a message of thanks had been sent.**
- 21.04.23 from Solicitor - Confirmation that T's & C's are being prepared
- 22.04.23 from Local resident - Affordable Housing in Yorkshire Dales including e mail to Michael Gove
- 24.04.23 from NYC re Woodland Meadow Trust - Growing Community Connections
- 27.04.23 from Solicitor - Terms of Business plus request for Parish Council members ID
- 28.04.23 from NYC - Reminder re Rock Garden Electric Works Grant paperwork
- 02.05.23 from Solicitor - Clarification re ID request
- 02.05.23 from WBW - Check that PC want to proceed with BPS 2023 Submission
- 05.05.23 from NYC - Satellite communications available
- 05.05.23 from Community 1st Yorkshire - Invitation to Learn about Community Lead Housing at Roadshow, at Richmond Town Hall on 14.06.23
- 05.05.23 from NYC - Rural Touring programme Menu
- 07.05.23 from Hybrid Property Care - Quote for Grass Cutting 2023
- 09.05.23 from NYC - Request to attend PC meeting to deliver satellite communications - Hotspot & Walkie Talkies
- 10.05.23 from YDNPA - Parish Forum Northern on 23.05.23 at 7pm - Change of Venue to Thoraby
- 10.05.23 from WBW - Confirmation of submission of 2023 BPS application form to the RPA via online portal. Request for PC to check the application before 09.06.23 deadline for changes
- 10.05.23 from Solicitor - Request for further PC ID information
- 11.05.23 from YDNPA - Latest News Update
- 11.05.23 on behalf of Cllr Peacock - Submission to YDNPA from Local Plan Parish Council Forum - Consultation # 6 Settlement Boundaries
- 12.05.23 (via Post) from NYC - Letter & Notice re Commons Act 2006 - CA3 009 Application to apportion common land rights, exercisable over Bishopdale Edge (CL41) - Right Entry 32 in relation to Grazing Rights attached to Ribba Hall and New Gill Farms. Request to display notice
- 16.05.23 from Mark Cooper - Quote for Grass Cutting 2023

16. Any Other Business

Cllr Windle asked the Clerk to thank NYC for providing the Household Waster Recycling facility in May 23. The feedback from local residents had been positive.

Date of next meeting - Thursday 22nd June 2023 at 7.30pm at Aysgarth Institute (This replaces the previously scheduled 06.07.23 meeting).

Meeting closed 9.15pm